

Outline of Records Schedule Items for DAA-0594-2015-0002

Sequence Number	
1	Shipboard and External Evaluation Letters to Naval Reactors Headquarters
1.1	Shipboard and External Evaluation Letters to Naval Reactors Headquarters Disposition Authority Number: DAA-0594-2015-0002-0001

Records Schedule Items

Sequence Number					
1	<p>Shipboard and External Evaluation Letters to Naval Reactors Headquarters Including but not limited to Commanding Officer's Letters and Operational Reactor Safeguard Exams related to the continuous update of status of the ship's performance, core capabilities, operational and shutdown plant activities, training evaluation and examination success. Retire to WNRC when 4 years old. Destroy when 150 years old.</p>				
1.1	<p>Shipboard and External Evaluation Letters to Naval Reactors Headquarters</p> <p>Disposition Authority Number DAA-0594-2015-0002-0001</p> <p>Including but not limited to Commanding Officer's Letters and Operational Reactor Safeguard Exams related to the continuous update of nuclear-powered ship's performance, core capabilities, operational and shutdown plant activities, training evaluation and examination success, supporting effective radiation exposure controls. Retire to WNRC when 4 years old. Destroy when 150 years old.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Manual Citation</th> <th style="text-align: left;">Manual Title</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">SECNAV M 5210.1,9210.5.</td> <td style="padding: 5px;">Department of the Navy Records Management Program, Records Management Manual</td> </tr> </tbody> </table> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff by calendar year.</p> <p>Transfer to Inactive Storage Retire to FRC when 4 years old.</p> <p>Retention Period Destroy 150 year(s) after latest date of record in accession.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>	Manual Citation	Manual Title	SECNAV M 5210.1,9210.5.	Department of the Navy Records Management Program, Records Management Manual
Manual Citation	Manual Title				
SECNAV M 5210.1,9210.5.	Department of the Navy Records Management Program, Records Management Manual				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/30/2015	Return to Submitter	Joel Westphal	Deputy Director, Directives and Records Management	Department of the Navy - Department of the Navy
01/08/2016	Certify	Joel Westphal	Deputy Director, Directives and Records Management	Department of the Navy - Department of the Navy
05/06/2016	Submit for Concurrence	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
05/09/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/09/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/11/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist