

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>			JOB NUMBER <i>NI-NR-06-4</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001			Date received <i>6-7-2006</i>	
1 FROM (Agency or establishment) Department of the Navy		NOTIFICATION TO AGENCY		
2 MAJOR SUBDIVISION Chief of Naval Operations		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10		
3 MINOR SUBDIVISION Information and Personnel Security Policy (N09N2)				
4. NAME OF PERSON WITH WHOM TO CONFER Henry W. Persons, Jr.	4 TELEPHONE NUMBER (202) 433-9505	DATE <i>3/27/07</i>	ARCHIVIST OF THE UNITED STATES <i>Allen Williams</i>	
<p>5 AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required      <input type="checkbox"/> is attached, or      <input type="checkbox"/> has been requested</p>				
DATE <i>07 June 06</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> Matt Staden		TITLE Head, Navy Directives & Records Management Branch (DNS-5)	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)	
	<p>BACKGROUND CNO (N09N2) is responsible for implementing the Department of Defense (DoD) Information Security Program within the Department of the Navy (DON) SECNAVINST 5510 36A is the DON's implementation, is pending re-issuance shortly and supersedes SECNAVINST 5510 36 A review of the proposed SECNAV instruction revealed a record generated by it that is unscheduled This Request for Records Disposition Authority addresses this records issue</p> <p>Navy and Marine Corps (active and retired) persons as well as DoD and non-DoD persons generate these records</p> <p>See the attached list for the description of the record and requested disposition</p> <p><i>[Signature]</i> Shelley Lopez-Potter Acting Deputy Assistant Director Information and Personnel Security Programs</p> <p><i>[Signature]</i> Norman Kiger NCIS Counsel</p>			

*SA 3/28/07 Copies sent to Agency, NWMD, NWMW, NR*

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1	<p><u>SSIC 5500</u></p> <p><u>GENERAL SECURITY RECORDS</u></p> <p>1 – 10 No change</p> <p>11. PRE-PUBLICATION SECURITY REVIEW RECORDS This includes requests for a security review of manuscripts, photographs, lectures, radio and television scripts, etc., prior to publication to ensure that no classified or sensitive information is disclosed in the publication, copies of the results of the review and other related correspondence These records may be retained in either hardcopy or electronic/imaged format</p> <p>Privacy Act: NA</p> <p><u>DISPOSITION.</u></p> <p>a Case files for which public release is given without objection or subject to amendment</p> <p>Destroy/delete 3 years after case closure</p> <p>b. Case files for which there are objections and public release is disapproved</p> <p>Retain on board for 5 years and then retire to the WNRC. Destroy/delete 20 years after case closure.</p>	<p>New</p> <p>New</p>	

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