

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-NU-07-5</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>4/12/07</i>	
1. FROM (Agency or establishment) Department of the Navy		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Naval Criminal Investigative Service		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Criminal Investigation Directorate			
4. NAME OF PERSON WITH WHOM TO CONFER Henry W. Persons, Jr.	4. TELEPHONE NUMBER (202) 433-9505	DATE <i>8/14/07</i>	ARCHIVIST OF THE UNITED STATES <i>Allen W...</i>
<p>5. AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.</p>			
DATE <i>4-4-07</i>	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE <i>Director of Records</i>
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>BACKGROUND: Naval Criminal Investigative Service (NCIS) is completely revising its processes for documenting its law enforcement and counterintelligence, counterterrorism and CYBER investigations and operations reports. This includes changing the names and retention periods for some of the records currently scheduled and contained in SECNAV M-5210.1. The purpose of this request is to change the title of an existing law enforcement records series and alter the period of the records retention before it is destroyed.</p> <p><i>yeowell</i> Geoff Yeowell Deputy Assistant Director, Crimes Investigative Dept.</p> <p><i>Norman Kiger</i> Norman Kiger NCIS Counsel</p> <p><i>SA 8/15/07 copies sent to Agency, NARA</i></p>		

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1.	<p><u>SSIC 5580</u></p> <p><u>LAW ENFORCEMENT RECORDS</u></p> <p>1a. – 4d(4). No change.</p> <p>(5) Criminal Intelligence Reports. Reports of information impacting on the security or discipline of commands or of interest to other law enforcement agencies. Records may be retained in either hardcopy or electronic/imaged format.</p> <p>Privacy Act: N05520-4</p> <p><u>DISPOSITION:</u></p> <p>Destroy/delete after 5 years.</p> <p>Note: Changes are in bold print.</p>	<p>N1-NU-98-2/ SSIC 5580.4d(5)</p>	

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