

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-218-10-2	DATE RECEIVED
1 FROM (Agency or establishment) Department of Defense		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION U S Central Command		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION CCJ6-RDR Records Management		DATE	ARCHIVIST OF THE UNITED STATES <b>WITHDRAWN</b>
4 NAME OF PERSON WITH WHOM TO CONFER Joel Westphal	5 TELEPHONE 813-827-7496		

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached 2 page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manuel for Guidance of Federal Agencies,

is not required,  is attached, or  has been requested

DATE 30 Sept 09	SIGNATURE OF AGENCY REPRESENTATIVE <i>Dr James Wilson-Quayle</i>	TITLE Chief - Records, Research, and Content Branch Information Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN ( NARA USE ONLY)
	<b>USCENTCOM Electronic Information System</b> (See attached - Unfunded Requirements Database (UFRD))	<b>WITHDRAWN</b>	

# DRAFT SCHEDULE

**Name of System:** Unfunded Requirements Database (UFRD)

**System Description:** The UFRD provides the form/format for any funding requirements beyond annual budget allocations due to increased mission parameters not considered in the annual budget USCENTCOM J8-FM (Financial Management) personnel use it to access, consolidate, review, and prioritize requirements (database user input) It is then presented to the Financial Working Group to develop funding recommendations to the Financial Management Board for decision/disposition Access to the database is limited to those given permission(s) in the Security Assistant Office (SAO) Management Portal Information maintained on UFRD is Unclassified The Unfunded Requirements Database is a Microsoft ASP application using an SQL Server database and has been in operation since 2001

**1. Inputs:** Requirement data is entered by USCENTCOM Organizational Resource Advisors, CENTCOM Fiscal Officers at Area of Responsibility Embassies, and USCENTCOM J8-FM personnel by using drop-down menus and fill-able fields Personnel enter data only (no uploads) as follows User name (requestor,) item(s) required, funding amount needed and justification

**Disposition:** See Data file

**2. Data File:** See Inputs

**Disposition:** Cut off at end of FY, hold 1 year, then destroy/delete Series 0606-02 – CJCSM 5760.01 Vol II

### ~~3. System Documentation~~

~~These records include, but are not limited to, system requirement specification documents, user manuals, and administrator guides related to UFRD~~

~~**Disposition:** TEMPORARY See System Documentation, Series 1020-04 – CJCSM 5760-01 Vol II.~~

*CRS  
2/22/10  
[Signature]*

# DRAFT SCHEDULE