

## Request for Records Disposition Authority

Records Schedule Number      DAA-0330-2013-0008  
Schedule Status                Approved  
  
Agency or Establishment        Office of the Secretary of Defense  
Record Group / Scheduling Group   Records of the Office of the Secretary of Defense  
Records Schedule applies to     Department-wide  
Schedule Subject                Defense and Veterans Eye Injury and Vision Registry (DVEIVR)  
Internal agency concurrences will be provided      No

Background Information        DVEIVR provides the capability to analyze longitudinal outcomes, assess intervention strategies, enhance performance improvement, and develop a common user/provider interface across the Department of Defense (DoD) and VA to enhance data integrity, improve coding accuracy, and improve work flow processes for vision care. DVEIVR will allow the DoD Vision Center for Excellence (VCE) to develop initiatives to improve visual readiness, enhance treatments and outcomes, focus research more effectively, evaluate DoD/VA health care processes, and establish guidelines for care.

The United States Congress mandates that the DoD VCE periodically provide reports of service members and veterans incurring injuries and/or diseases of the eyes and their first three follow up appointments related to the event. Therefore, the information in DVEIVR is critical to meeting all DoD VCE Congressional Requirements.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

## Outline of Records Schedule Items for DAA-0330-2013-0008

Sequence Number
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1
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Defense and Veterans Eye Injury and Vision Registry (DVEIVR) Master File Disposition Authority Number: DAA-0330-2013-0008-0001
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## Records Schedule Items

Sequence Number	
1	<p><b>Defense and Veterans Eye Injury and Vision Registry (DVEIVR) Master File</b></p> <p>Disposition Authority Number      DAA-0330-2013-0008-0001</p> <p>DVEIVR includes Active Duty United States Military Service Members' and veterans' personally identifiable information and protected health information including: name, race/ethnicity, cell telephone number, mailing/home address, marital status, emergency contact, other names used, birth date, date of death, cell and/or home telephone number, biometrics, medical information, social security number, Electronic Data Interchange Person Number (EDIPN), National Provider Identifier (NPI), electronic data interchange person number, national provider identifier, gender, personal e-mail address, disability information, rank, military occupational specialty (MOS), and service. Also, included is clinical data regarding ocular and related diagnoses, medical and surgical interventions, other treatments, rehabilitation and restoration outcomes for each case of significant eye and vision injury incurred by an Active Duty Service Member or Veteran.</p> <p>Final Disposition                      Temporary</p> <p>Item Status                              Active</p> <p>Is this item media neutral?              No</p> <p>Explanation of limitation              Records are solely in electronic format</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?              Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?              Yes</p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      Close individual Member records after last episode of care</p> <p>Retention Period                      Destroy 20 year(s) after after last episode of care</p> <p><b>Additional Information</b></p> <p>GAO Approval                          Not Required</p>

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
02/11/2013	Certify	Luz Ortiz	OSD Records Manager	Department of Defense - Office of the Secretary of Defense
04/03/2014	Submit for Concurrence	Mark Ferguson	Appraiser	National Archives and Records Administration - Records Management Services
04/08/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
04/08/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
04/14/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist