

Request for Records Disposition Authority

Records Schedule Number DAA-0330-2022-0007

Schedule Status Approved

Agency or Establishment Office of the Secretary of Defense

Record Group / Scheduling Group Records of the Office of the Secretary of Defense

Records Schedule applies to Department-wide

Schedule Subject Armed Forces DNA Identification Laboratory Files

Internal agency concurrences will be provided No

Background Information

The Office of the Secretary of Defense (OSD) is a headquarters-level staff of the Department of Defense of the United States of America. It is the principal civilian staff element of the Secretary of Defense, and it assists the Secretary in carrying out authority, direction and control of the Department of Defense in the exercise of policy development, planning, resource management, fiscal, and program evaluation responsibilities.

Under Secretary of Defense for Policy (USD/P&R): The Office of the Under Secretary of Defense for Personnel and Readiness (OUSD(P&R)) is the principal staff element for the Department of Defense for all human resources, human capital development, and personnel logistics matters. The USD(P&R) is also responsible for training, health affairs, National Guard and Reserve affairs, personnel requirements for weapons support, and military and civilian family matters, subject to the authority of the Secretary of Defense.

Assistant Secretary of Defense for Health Affairs (ASD(HA)): ASD(HA) is the principal advisor to the U.S. Secretary of Defense on all "DoD health policies, programs and activities." In addition to exercising oversight of all DoD health resources, ASD(HA) serves as director of the Defense Health Activity. Overseas the Military Health System (MHS) is one of America's largest and most complex health care institutions, and is responsible for providing health services through both Direct Care Direct care refers to military hospitals and clinics, also known as "military treatment facilities" (MTF), direct care and overseas Private Sector Care to approximately 9.6 million beneficiaries, composed of uniformed service members, military retirees, and family members.

Defense Health Activity (DHA)

DHA is a joint, integrated Combat Support Agency that enables the Army, Navy, and Air Force medical services to provide a medically ready force and ready medical force to Combatant Commands in both peacetime and wartime. The DHA supports the delivery of integrated, affordable, and high quality health services to Military Health System (MHS) beneficiaries and is responsible for driving greater integration of clinical and business processes across the MHS.

Armed Forces Medical Examiner System (AFMES)

AFMES provides the DoD and other federal agencies comprehensive forensic investigative services, to include forensic pathology, DNA Forensics, forensic toxicology, and medical mortality surveillance.

AFMES is not only the single worldwide medical examiner system, but it also supports the Non-DoD agencies including but not limited to:

Department of Justice

Peace Corps

National Transportation Bureau

State Department

NASA

FBI

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0330-2022-0007

Sequence Number	
1	Armed Forces DNA Identification Laboratory Files Disposition Authority Number: DAA-0330-2022-0007-0001

Records Schedule Items

Sequence Number	
1	<p>Armed Forces DNA Identification Laboratory Files</p> <p>Disposition Authority Number DAA-0330-2022-0007-0001</p> <p>Records created by the Armed Forces DNA Identification Laboratory (AFDIL) which include but not limited to: Armed Forces Medical Examiner System (AFMES) cases submitted for DNA testing, DNA reference cards, criminal paternity testing, and current human remains testing (Each record considered "Current Day Operations records"). Additional records include Past Accounting and Family Reference Sample-Laboratory Automation records (PA-FRS), which include forensic DNA analysis and reports supporting the Defense POW-MIA Accounting Agency (DPAA) with the identification of American service members lost in past military conflicts, and the family reference sample DNA report case files that support this mission, as well as quality management files (QMS).</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff end of calendar year of close of case or investigation</p> <p>Retention Period Destroy 75 year(s) after Cut Off</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
02/15/2022	Certify	Luz Ortiz	OSD Records Manager	Department of Defense - Office of the Secretary of Defense
09/14/2022	Submit for Concurrence	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
09/21/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/22/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
09/28/2022	Approve	Debra Wall	Deputy Archivist	National Archives and Records Administration - ND Archives I Office