

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-330-00-002

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: **11/02/2022**

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All items not listed below.

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1 was superseded by DAA-0446-2020-0001-0002

Item 2 was superseded by DAA-0446-2020-0001-0001

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-330.00.2</i>	
1. FROM (Agency or establishment) Department of Defense		DATE RECEIVED <i>2-25-00</i>	
2. MAJOR SUBDIVISION Washington Headquarters Services		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Directorate of Personnel and Security			
4. NAME OF PERSON WITH WHOM TO CONFER Mr. Robert Smith	5. TELEPHONE (703) 607-2992	DATE <i>11-22-00</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required; ☐ is attached; or ☐ has been requested.

DATE <i>2/18/2000</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Harold D. Neeley</i> <i>[Signature]</i>	TITLE Records Administrator
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
<i>✓</i>	210-01 paragraph 1.d. Consolidated Adjudication Files containing derogatory findings resulting in an unfavorable security clearance determination. Such an action will cause an individual to have a security clearance revoked or the individual will have been found ineligible for a security clearance.		
<i>ITEM 1</i>	Disposition: Destroy 25 years after the date of the last action. Those files determined to be of possible historical value and those of widespread public or Congressional interest may be offered to the National Archives after 15 years under a completed SF-115.		
<i>✓</i>	210-01 paragraph 1.e. Consolidated Adjudication Files resulting in a favorable adjudication action. The basis for the favorable clearance action is an investigative case file on the subject from the Defense Security Service, Office of Personnel Management, or other Federal investigative agency. The investigative file must be returned to the originator or destroyed.		
<i>ITEM 2</i>	Disposition: a.) Delete or destroy 15 years after completion date of the last adjudication action for the file. b.) Files on persons who are considered for affiliation with the DoD will be destroyed after one year if the affiliation is not completed.		
<i>ITEM 3</i>			

Agree, Thomas

Continuation of SF-115 for Consolidated
Adjudication Files, AI #15 paragraph 210

~~Item No. 3~~

210-01 paragraph 1.f. Electronic mail and wordprocessing records pertaining to the consolidated adjudication function.

ITEM 4

Disposition: ^a Delete email from messaging system after copying to a manual or electronic recordkeeping system. ^b Delete word processing files from the system when no longer needed for updating or revision.

ITEM 5