

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>N1-330-08-11</i>	
1. FROM (Agency or establishment) Department of Defense		DATE RECEIVED <i>9/5/08</i>	
2. MAJOR SUBDIVISION Office of the Secretary of Defense		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Records and Declassification Division, ESD, WHS		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER Luz D. Ortiz	5. TELEPHONE (703) 696-4959	DATE <i>2/6/09</i>	ARCHIVIST OF THE UNITED STATES <i>Adrian Thomas</i>

6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE 9/5/2008	SIGNATURE OF AGENCY REPRESENTATIVE <i>Robert Storer</i> ROBERT STORER	TITLE Chief, Records and Declassification Division

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>OFFICE OF THE UNDER SECRETARY OF DEFENSE FOR INTELLIGENCE</p> <p>BACKGROUND: This schedule requests the destruction of a paper file collection maintained for the Under Secretary of Defense for Intelligence and the retention of the PDF file as the record copy. Collection contains records created or maintained by Office of the Secretary of Defense/ Under Secretary of Defense for Intelligence (USD (I)), Deputy Under Secretaries, Direct Report Offices, and some of the staff. Disposition for the paper records is covered under GRS 20, Item 2a(4).</p> <p>FILE TITLE: Office of the USD (Intelligence) Special Collection DESCRIPTION: Records created and maintained in chronological order for the Under Secretary of Defense for Intelligence, Stephen A. Cambone from March 2001-December 2006. This collection contains, but is not limited to, high level correspondence and background material on policies, as well as informative correspondence on intelligence issues and other topics.</p> <p>(a) DISPOSITION: PERMANENT. Upon approval of this schedule pre-accession electronic records to NARA. Legal custody of the records will transfer to NARA 30 years after date of pre-accession. (b) <i>upon verification of the electronic record the paper-based record will be destroyed.</i></p>	<p><i>Changed per Luz Ortiz's instruction 9/19/2008</i></p>	<p><i>Added per Luz Ortiz's instruction. 9/19/2008</i></p>