## FEDERAL ENTITY CEASED OPERATIONS

Schedule Number: NC1-007-79-01

Federal entities may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to state or local government or private control.

Description:

The Bureau of Plant Entomology and Plant Quarantine was established in the Department of Agriculture, effective July 1, 1934, by the Agricultural Appropriation Act (48 Stat. 486), March 26, 1934. The Bureau of Entomology and Plant Quarantine was abolished by Secretary of Agriculture's Memorandum No. 1320, suppl. 4, November 2, 1953, with functions transferred to the Entomology Research, Plant Pest Control, and Plant Quarantine Branches of the Agricultural Research Service, and to the Forest Insect Research and Blister Rust Control Divisions of the Forest Service.

Date Reported: 07/23/2020

## FEDERAL ENTITY CEASED OPERATIONS

REQUEST FOR AECORDS DISPOSITION AUTHORITY     (See Instructions on reverse)      TO GENERAL SERVICES ADMINISTRATION,     MINIONI AREMINSTON FOR DESCRIPTION OF CAMPUS      THOM INGENET ON ESTALISMENT     THOM INGENET ON TO ACCOUNT AND MELLIPARE     THOM INGENET ON TO ACCOUNT REPORTION     THE ACCOUNT ON TO ACCOUNT REPORTION     THE ACCOUNT AND A	2		Reid NCD 2.3 Jul 74 M
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	JAMES	ARVESON 497	Date astern Archivist of the United States
that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.         A Request for immediate disposal.         B Request for disposal after a specified period of time or request for permanent retention.         c. DATE       D. SIGNATUREOF AGENCY REPRESENTATIVE         7-12-79       Image: Description of Management Systems and Analysis.         7       D. SIGNATUREOF AGENCY REPRESENTATIVE         7       Image: Description of ITEM (with inclusive Dates or Retention Periods)         7       Image: Description of ITEM (with inclusive Dates or Retention Periods)         7       Image: Description of Item (with inclusive Dates or Retention Periods)         21       Official Record Copies of Accountable Officers and Expenditure Accounting records; of Administrative and program accounts created after FY 77.         Included are progress reports, and other correspondence related to the accounts.       A. Purchase documents, specifications, schedules of delivery, initiating requisitions, involces, contracts and grant.         Destroy hard copy immediately after-mester attereof riche has been made, proofed; tested, approved, and the date of the subser index of documents used as schedules.         B. Statements of transactions, statements of collection vouchers, disbursement schedules, disbursement ment vouchers or documents used as schedules.         115-107       Description Statements of collection vouchers, disbursement schedules, disbursement schedules.	6. CERTIFICAT		
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115-107       C.C.: Apenog: 8-15-17:       Division of Management Systems and Analysis         115-107       C.C.: Apenog: 8-15-17:       Division of Management Systems and Analysis         SAMPLE OR (With Inclusive Dates or Retention Periods)       SAMPLE OR JOB NO       Action Taken JOB NO         21       Official Record Copies of Accountable Officers and Expenditure Accounting records; of Administrative and program accounts created after FY 77.       Included are progress reports, and other correspondence related to the accounts.         A. Purchase documents, specifications, schedules of delivery, initiating requisitions, invoices, con- tracts and grant.       Destroy hard copy inmediately after-mester micro- fiche has been made, profed stered, approved, and indexed.       M. M. M. M.         B. Statements of transactions, statements of collect- ion vouchers, disbursement schedules, disburse- ment vouchers or documents used as schedules.       StanDARD FORM 115 Revised Approx	C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE E. TITLE	
21       Official Record Copies of Accountable Officers and Expenditure Accounting records; of Administrative and program accounts created after FY 77.       SAMPLE OR Included are progress reports, and other correspondence related to the accounts.         A. Purchase documents, specifications, schedules of delivery, initiating requisitions, invoices, con- tracts and grant.       When insertionally after inseter micro- fiche has been made, proofed; its and the years of act with other approximation of transactions, statements of collect- ion vouchers, disbursement schedules, disburse- ment vouchers or documents used as schedules.         115-107       CC: Approv : 8-15-07:	7-12-79	All and a second	5 M
115-107       With Inclusive Dates or Retention Periods)       Statements of Clone Taken         21       Official Record Copies of Accountable Officers and Expenditure Accounting records; of Administrative and program accounts created after FY 77.       Included are progress reports, and other correspondence related to the accounts.         A. Purchase documents, specifications, schedules of delivery, initiating requisitions, invoices, contracts and grant.       Destroy hard copy immediately after master address of fiche has been made, proofed, tested, approved, and the count of the accounts.         B. Statements of transactions, statements of collection vouchers, disbursement schedules, disbursement vouchers or documents used as schedules.       Statement form 115         115-107       CC: March 2: 8-15-71: Contract       Statement 15			9
<ul> <li>Expenditure Accounting records; of Administrative and program accounts created after FY 77.</li> <li>Included are progress reports, and other correspondence related to the accounts.</li> <li>A. Purchase documents, specifications, schedules of delivery, initiating requisitions, invoices, contracts and grant.</li> <li>Destroy hard copy immeliately after master microfiche has been made, proofed, tested, approved, and with tradezed.</li> <li>Retain master microfiche to years of a schedules.</li> <li>B. Statements of transactions, statements of collection vouchers, disbursement schedules, disbursement schedules.</li> <li>March March 115 2000 CC: Approv 18-15-19: Kallow</li> </ul>			SAMPLE OR LACTION TAKEN
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PAGE OF JOB NO **Request for Records Disposition Authority – Continuation** 10. ACTION TAKEN 7. ITEM NO. 8. DESCRIPTION OF ITEM SAMPLE OR (With Inclusive Dates or Retention Periods) JOB NO. 21 Destroy hard copy immediately after master micro · fiche has been made, proofed, tested, approved, and indexed. Retain master microfiche 10 years after audit elearance. C. Expenditure accounting ledgers, and appropriation allotment records. pV yr Testary hard copy immediately after waster witco fiche has been made, proofed, bested, approved and indexed. Retain master microfiche 10 years after andit eleasance/ D. Travel and transportation records, movement of goods and persons. Passengers transportation and reinbursement records. For A, B, C, and M. Destroy hard copy immediately after master micro-PC-14-79 Dispasition ! a.fiche has been made, proofed, tested, approved and indexed. Petran master microfiche 10-years\_after\_audit. elearance, in alcondance with appropriate disponition institue. This certifies that the nonpermanent microform records described on this form shall adhere to the conditions and standards set forth in CFR 41 101-11.506, creation; / CFR 41 101-11.506-2, preparation; CFR 41 101-11.506-3, microfilming; CFR 41 101-11.502-1, storage for nonpermanent records; CFR 41 101-11.508, standards for use of microform records to ensure the availability of the information for the period of time required. Concur: nance Division Concur STANDARD FORM 115-A 115-203 Four copies, including original, to be submitted to the National Archives Revised July 1974 Prescribed by General Services

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