

REQUEST FOR RECORDS DISPOSITION AUTHORITY*(See Instructions on reverse)*TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

U.S. Department of Education

2. MAJOR SUBDIVISION

National Center for Education Statistics

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE

Chiquitta Thomas

(202) 708-9265

LEAVE BLANK (NARA use only)

JOB NUMBER

11-441-00-2

DATE RECEIVED

8-10-2000

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE

12-22-00

ARCHIVIST OF THE UNITED STATES

John W. Carl

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ **XX**

is not required;

☐

is attached; or

☐

has been requested.

DATE

10/13/00

SIGNATURE OF AGENCY REPRESENTATIVE

Chiquitta Thomas

TITLE

Department Records Officer

7.
ITEM
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR
SUPERSEDED
JOB CITATION10. ACTION
TAKEN (NARA
USE ONLY)

SEE ATTACHED DESCRIPTION AND PROPOSED DISPOSITION

COVERING THE SPECIAL TABULATION OF 1990 - ONGOING
CENSUS DATA FILES BY SCHOOL DISTRICT AND
DOCUMENTATION.

Agency NAME

REQUEST FOR RECORDS DISPOSITION AUTHORITY -CONTINUATION

Job Number _____

Page 1 of 1

ITEM NO. DESCRIPTION OF ITEM & PROPOSED DISPOSITION

1. The Special Tabulation of Census Data by School District. In 1993, the Census Bureau produced the 1990 Census School District Special Tabulation file for the National Center for Education Statistics. The school District Data Book contains social, economic and administrative data for each of the 15,274 public school districts in the United States. The School District Data Book contains the most comprehensive demographic database ever developed for the nation's children. Inclusive dates, 1990 - ongoing special tabulation of Census Data by School District.

Data on CD-ROMs and documents on diskette that meets transfer requirements of 36 CFR 1228.270.

Disposition: Permanent. Current records -- transfer a copy to the National Archives and Records Administration (NARA) immediately upon approval of the schedule in accordance with 36 CFR 1228 transfer requirements. Thereafter, transfer records five years after the ~~biennial~~ *decennial* census.

Current volume: 133 CD-ROMs

Estimated annual accumulation: 50 - 60 CD-ROMs

2. The Special Tabulation of Census Data by School District Data File Documentation. File specifications, codebooks, record layouts, output specifications and final reports (regardless of medium) relating to the Special Tabulation of Census Data by School District.

Disposition: Permanent. Transfer copy of documentation with the Special Tabulation of Census Data by School District files.