

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-441-09-005

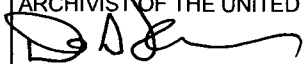
All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

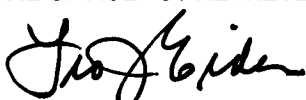
Description:

Item 1a was superseded by GRS 2.4, item 121 (DAA-GRS-2016-0015-0016)

Item 1b was superseded by GRS 2.4, item 121 (DAA-GRS-2016-0015-0016)

| | |
|---|-----------------------------|
| REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions below) | |
| TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | |
| 1 FROM (Agency or establishment) Department of Education | |
| 2 MAJOR SUBDIVISION Office of Management | |
| 3. MINOR SUBDIVISION Regulatory Information Management Services | |
| 4. NAME OF PERSON WITH WHOM TO CONFER Leo J Eiden | 5 TELEPHONE 202-401-0544 |

| | |
|--|---|
| LEAVE BLANK (NARA use only) | |
| JOB NUMBER N1-441-09-5 | |
| DATE RECEIVED 2/12/09 | |
| NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 | |
| DATE 2/12/09 | ARCHIVIST OF THE UNITED STATES  |

| | | |
|---|--|--|
| 6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested | | |
| DATE 2/5/2009 | SIGNATURE OF AGENCY REPRESENTATIVE  | TITLE Acting Director, Records Management & Privacy Division/Acting Departmental Records Officer |

| 7 ITEM NO | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN (NARA USE ONLY) |
|-----------------|--|--|---------------------------------------|
| 1 | ED 222 Child Care Subsidy Program Files | N1-441-01-02, 1a N1-441-01-02, 1b | |

REQUEST FOR RECORDS DISPOSITION AUTHORITY*(See instructions below)*TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1 FROM (Agency or establishment)

Department of Education

2 MAJOR SUBDIVISION

Office of Management

3. MINOR SUBDIVISION

Regulatory Information Management Services

4 NAME OF PERSON WITH WHOM TO CONFER

Sherry D. Smith

5. TELEPHONE

202-401-0902

LEAVE BLANK (NARA use only)

JOB NUMBER

DATE RECEIVED

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE

ARCHIVIST OF THE UNITED STATES

6 AGENCY CERTIFICATION

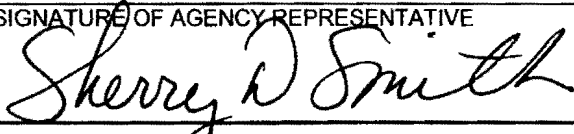
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☒ is not required,☐ is attached; or☐ has been requested

DATE

10/17/08

SIGNATURE OF AGENCY REPRESENTATIVE



TITLE

Director, Records Management & Privacy
Division/Departmental Records Officer

| 7 ITEM NO | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN (NARA USE ONLY) |
|-----------------|--|--|---------------------------------------|
| 1 | ED 222Child Care Subsidy Program Files | N1-441-01-02, 1a N1-441-01-02, 1b | |

ED Records Schedule
ACS Tracking Number OM: 6-106:D55

SCHEDULE LOCATOR NO.: 222

DRAFT DATE: 9/11/2007

TITLE: Child Care Subsidy Program Files

PRINCIPAL OFFICE: Office of Management (OM)

NARA DISPOSITION AUTHORITY:

DESCRIPTION:

This record series contains information on employees, spouses, and their children that is used for determining eligibility for government-subsidized childcare. Eligibility and benefits are determined by verifying: the identity of the individual, eligibility of the childcare center, and their compliance with regulations. Files that relate to investigating possible fraud might also be included. Application files include but are not limited to financial statements, copies of income tax returns, acceptance letters, denial letters, verification forms, and other related documents.

As these records may be maintained in different media formats, this schedule is written to authorize the disposition of the records in any media (media neutral). Records that are designated for permanent retention and are created and maintained electronically will be transferred to NARA in an approved electronic format.

DISPOSITION INSTRUCTIONS:

a Approved Applications

TEMPORARY

Cut off annually at the end of the year in which applicant is no longer in the program and the subsidy has ended. Destroy/delete 5 years after cutoff.

b Unapproved or Withdrawn Applications

TEMPORARY

Cut off files annually at the end of the year in which the file is not approved or withdrawn. Destroy/delete 2 years after cutoff

c. Duplicate Copies Maintained for Reference Purposes and That Do Not Serve as the Record Copy

TEMPORARY

Destroy/delete when no longer needed for reference.

Non-record

ED Records Schedule
ACS Tracking Number OM: 6-106:D55

IMPLEMENTATION GUIDANCE:

ARRANGEMENT/ANNUAL ACCUMULATION:

PREVIOUS NARA DISPOSITION AUTHORITY:

- a Approved Applications supercedes
N1-441-01-02, 1a
- b Unapproved or Withdrawn Applications supercedes
N1-441-01-02, 1b

SPECIFIC LEGAL REQUIREMENTS:

P L. 107-67, Section 630
40 USC 490b-1
5 C.F.R. Part, 792

SPECIFIC RESTRICTIONS:

Privacy Notice 18-05-13 Child Care Subsidy Program System

LINE OF BUSINESS: Administration/Departmental