

## REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

U. S. Dept. of Education

2. MAJOR SUBDIVISION

Office of Educational Research &amp; Improvement

3. MINOR SUBDIVISION

National Center for Education Statistics

4 NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE

LEAVE BLANK (NARA use only)

JOB NUMBER

N1.441.95.1

DATE RECEIVED

11.30.94

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

2-14-95

ARCHIVIST OF THE UNITED STATES

*Anting*  
*Cindy Huskamp Peterson*

## 6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,



is not required; "



is attached; or



has been requested.

DATE

11-28-94

SIGNATURE OF AGENCY REPRESENTATIVE

*Thomas Fenwick*

TITLE

Records Officer

7  
ITEM  
NO

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR  
SUPERSEDED  
JOB CITATION10. ACTION  
TAKEN (NARA  
USE ONLY)

Elementary and Secondary Education

(see attached)

*Copies sent to agency, NNT, NNX, NIA 2/21/95*

1. Private Schools and Teachers Survey, 1985-86:

Public use data files and documentation. School data include information on tuition, enrollment, minority enrollment, staffing, advanced placement programs, graduates applying to college and use of aides and volunteers. Teacher data include information on age, sex, race/ethnicity, salary, training, experience, subjects taught, working hours, assistance of aides and volunteers, additional employment, and teacher opinions.

DISPOSITION: PERMANENT. Transfer data files and documentation to the National Archives upon approval of this schedule.

2. Public Schools and Teachers Survey, 1984-85:

Public use data files and documentation. School data include information on enrollment, minority enrollment, staffing, advanced placement programs, graduates applying to college, use of aides and volunteers, use of computers and incentive programs for teachers. Teacher data include information on training, experience, subjects taught, incentives, certification and endorsement, assistance of aides and volunteers, salaries, working hours, additional employment, age, sex and racial/ethnic identity.

DISPOSITION: PERMANENT. Transfer data files and documentation to the National Archives upon approval of this schedule.

3. Schools and Staffing Surveys:

Public use and restricted use data files and documentation, 1987-. Several surveys containing data collected from public and private schools, school administrators and teachers. School data include information on enrollment, staffing, community type, school type, religious affiliation, length of school year and school day, minority students and teachers, support services, tuition, admission requirements, students graduated, experience and education of teachers, new and former teachers, and use of volunteers. Administrator data include information on demographic characteristics, education, experience and perception of school climate. Teacher data include information on demographic characteristics, education, experience, teaching assignment, certification, perceptions of school climate, teacher's job, teaching load, and salary.

DISPOSITION: PERMANENT. Transfer public use and restricted use data files and documentation to the National Archives upon official release of the file.