

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0138-2024-0019

Status: APPROVED
Date Approved: 11/18/2025

General Information

Agency or Establishment	Federal Energy Regulatory Commission
Record/Scheduling Group	0138 - Records of the Federal Energy Regulatory Commission
Records Schedule Applies To	Agency-wide
Schedule Subject	Emergency Natural Gas Sale, Transportation, and Exchange Transactions and Replacement of Facilities Records (EM Dockets)
Additional Schedule Information	Records submitted to the Commission from Natural Gas Entities who experience a natural gas emergency related the certificate requirements of section 7 of the Natural Gas Act. A Natural Gas emergency is: (1) any situation in which an actual or expected shortage of gas supply or capacity would require an interstate, intrastate, or Hinshaw pipeline company or local distribution company to curtail or provide less than the than the projected level of service to any customer, including when additional supplies or capacity are necessary to ensure a pipeline's contracted level of service to any customer, but not when additional supplies or capacity are needed to increase service or provide new service; (2) a sudden unanticipated loss of supply or capacity; (3) an anticipated loss of supply or capacity due to a foreseeable facilities outage due to a foreseeable facility outage due to natural forces beyond the company's control; or (4) when the company, in good faith, determines that immediate action is needed or anticipated for protection or life, health, or maintenance of a physical property. Staff reviews reports as filed, then contacts companies for additional information as needed. Staff ensures the termination letter is filed, and if not, contacts the company for additional information. Once termination letter is filed, docket is considered closed and no additional steps needed from staff.
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0138-2024-0019

Item #	Title	Disposition
0001	EM Docket: Emergency Natural Gas Sales, Transportation, Exchange Transactions and Replacement of Facilities	Temporary

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Records Schedule Items

DAA-0138-2024-0019-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	EM Docket: Emergency Natural Gas Sales, Transportation, Exchange Transactions and Replacement of Facilities	
Item Description	Case files contain notifications of emergency gas transaction and termination reports of emergency gas transaction. Records include but are not limited to the following: Reports, Notice of Terminations of Emergency Natural Gas Exchanges and Transactions, Waivers, Correspondence, Supplemental Information, etc.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Cut off after final Commission action.	
Retention Period	Destroy 25 year(s) after cutoff	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

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Signatory Information

Action	User	Date
Approve	Marco Rubio (Acting Archivist)	11/18/2025



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.