

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-430-77-07

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 1a was superseded by N1-434-98-021 item 1a1.

Item 1b was superseded by N1-434-98-021 item 1a1.

Item 1c was superseded by N1-434-98-021 item 1a2.

Item 1d was superseded by N1-434-98-021 item 1a3.

Item 2a1 was superseded by N1-434-98-021 item 1b1a.

Item 2a2 was superseded by N1-434-98-021 item 1b1b.

Item 2b was superseded by N1-434-98-021 item 1b2, 1b3, and 1b4.

Energy Research and Development Administration an independent agency established in 1974 and operational in 1975; was abolished by the Department of Energy Organization Act (91 Stat. 577), August 4, 1977. The successor agency was the Department of Energy.

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

7 items

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. Energy Research and Development Administration

2. MAJOR SUBDIVISION

ERDA Offices

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Robert K. Carpenter

5. TEL EXT

353-4152

6. CERTIFICATE OF AGENCY REPRESENTATIVE

LEAVE BLANK

DATE RECEIVED

APR 29 1977

JOB NO

NC 1 430 77 7

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with drawn" in column 10

6-10-77 James E O'Neil
(Date) Acting (Archivist of the United States)

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

4/27/77
Date

Loren L. Rademacher
(Signature of Agency Representative)

Chief, Records Management Br., OC
(Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10. ACTION TAKEN
1.	Files which document the official policy, standards and procedures for administration of ERDA's classification/declassification program. a. Program and policy guides. Permanent. b. ERDA action and information papers (single copy) concerning classification policy. Permanent. c. Files documenting the development of classification policy, including policy studies. Destroy when 50 years old. (<u>Retain in ERDA offices; review disposition within 10 years.</u>) d. Local guides. Destroy 10 years after guide is superseded.	NN-169-67 item 1	
2.	Records documenting classification/declassification review actions taken on the basis of established policy, directives, regulations and guides. Each file includes the request for classification review, statement of action taken, basis for the decision, comments of the reviewer, plus related and supporting correspondence.	NC1-430-76-10	

See attachment for arrangement & volume.
sent to agency, all FRC's, NCW-NNB-6/14/77

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>a. Review actions which deviate from established policy and set a precedent for future action, or reflect unusual sensitivity, or which are of historical interest, or the subject of litigation.</p> <p>(1) ERDA Headquarters.</p> <p>Permanent.</p> <p>(2) Field organizations.</p> <p>Destroy when 6 years old.</p> <p>b. All other files.</p> <p>Destroy when 6 years old.</p>		