

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-434-072</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>3/29/07</i>	
1. FROM (Agency or establishment) Department of Energy 1000 Independence Ave. SW Washington, DC 20585		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Office of Health, Safety and Security			
3. MINOR SUBDIVISION Office of Classification			
4. NAME OF PERSON WITH WHOM TO CONFER Evelyn Self	5. TELEPHONE NUMBER 301-903-8004	DATE <input checked="" type="checkbox"/>	ARCHIVIST OF THE UNITED STATES WITHDRAWN
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested.			
DATE <i>3-23-07</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Janetta D. Bryant</i>	TITLE Acting Departmental Records Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
11.a(4)	These items are additions to DOE's ADM Schedule 14, Information Services Records. Denying access to all or part of the records requested that contain classified information. Destroy 50 years after date of reply.	N/A	<i>6/13/2007</i>
21.a(4)	Denying access to all or part of the records requested that contain classified information. Destroy 50 years after date of reply.		
31.a(4)	Denying access to all or part of the records requested that contain classified information.		

Destroy 50 years after date of reply.

Justification:

The Department of Energy routinely receives Freedom of Information Act and Mandatory requests for classified documents that were previously reviewed, sanitized, and released many years ago. The current file destruction requirements, six and five years respectively, often impede the effective and efficient re-review of those documents requested multiple times. For example, retaining bracketed pages of such documents would enable our office to reduce review time and effort by not re-reviewing sections of documents previously released. The revised retention policy enhances the protection of still-classified information by providing access to past redactions of previously requested documents. In this regard, it is essential for the Office of Classification to be able to compare previously sanitized documents with the classified versions to ensure consistent bracketing and to preclude mosaic compilation.

6/13/2007