

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO

N1-434-89-12

DATE RECEIVED

8/14/89

TO **GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (Agency or establishment)

Department of Energy

2 MAJOR SUBDIVISION

Albuquerque Operations Office

3 MINOR SUBDIVISION

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4 NAME OF PERSON WITH WHOM TO CONFER

Judy Krumm AA  
Ed Nugent DOE

5 TELEPHONE EXT

FTS 846-2146  
586-3288

DATE

1/17/90

ARCHIVIST OF THE UNITED STATES



6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of -3- page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence  is attached, or  is unnecessary

B DATE

7/21/89

C SIGNATURE OF AGENCY REPRESENTATIVE



D TITLE

Departmental Records Officer

7  
ITEM  
NO

8 DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9 GRS OR  
SUPERSEDED  
JOB  
CITATION

10 ACTION  
TAKEN  
(NARS USE  
ONLY)

Records of the Uranium Mill Tailings Remedial Action (UMTRA) Project. Carried out under the Albuquerque Operations Office, a field office of the Department of Energy. These records are more fully described on the attachment.

Note: an electronic system that will serve as an index to the records described on this schedule is currently under development. When completed, this system will be described on an SF 115 and submitted to NARA. If the system is deemed appropriate for permanent retention, it will be transferred to the National Archives along with the microfiche.

RECORDS OF THE URANIUM MILL TAILINGS REMEDIAL ACTION  
(UMTRA) PROJECT

ALBUQUERQUE OPERATIONS OFFICE OF THE DEPARTMENT OF ENERGY

This project was established by Public Law 95-604, The Uranium Mill Tailings Radiation Control Act of 1978. These records document the actions of the contractor (Jacobs Engineering Group) in carrying out a contract to stabilize, dispose of, and control uranium mill tailings located at designated inactive uranium mill sites in a safe and environmentally sound manner and to remove tailings from the vicinity of properties at many locations.

This certifies that the records described on this request have been micro-filmed in accordance with the standards set forth in 36 CFR Part 1230.

- ITEM 1. Quality Assurance Audit Records. Internal and external audit reports of compliance with standards, regulations, procedures, and codes that prevent or mitigate the consequences of events that could cause unreasonable risk to the health and safety of the public or that could compromise project success.
- a. Paper records: Destroy after verification of microform copies. Do not send to Federal Records Center (FRC).
  - b. Microform records: Permanent. Transfer silver master, plus one duplicate copy, to the National Archives after completion of UMTRA project (1993). Volume: 1 cu. ft.
- Item 2. Quality Assurance Records. Records documenting that the design, construction, installation, test, and operation of Uranium Mill Tailing Remedial Action sites meet the quality standards, codes, and regulations established by Federal, state, and local governments.
- a. Paper records: Destroy after verification of microform copies. Do not send to FRC.
  - b. Microform records: Permanent. Transfer silver master, plus one duplicate copy, to the National Archives after completion of UMTRA project (1993). Volume: 5 cu. ft.
- ITEM 3. Certification Documents. Documents generated to meet licensing requirements of the Federal Government for uranium and thorium mills and their tailings and wastes. They include certification statements, remedial actions, technical specifications, field test results, pre-remedial action site conditions, remedial action contractor internal audits, site completion reports, certification bases, design calculations, permits titles, post-remedial action site conditions, surveillance report summaries, QA audit reports, design assessments, design criteria, as-built drawings, compliance documents, verification measurements, final audit reports, and radiological and in-process surveillance reports.
- a. Paper records: Destroy after verification of Microform copies. Do not send to FRC.
  - b. Microform records: Permanent. Transfer silver master, plus one duplicate copy, to the National Archives after completion of UMTRA project (1993). Volume: 50 cu. ft.

- ITEM 4. Environmental Records. Reports and correspondence concerning ecology, biology, archeology, and meteorology in areas surrounding UMTRA mill tailings sites.
- a. Paper records: Destroy after verification of microform copies. Do not send to FRC.
  - b. Microform records: Permanent. Transfer silver master, plus one duplicate copy, to the National Archives after completion of UMTRA project (1993). Volume: 10 cu. ft.
- ITEM 5. Socioeconomic and Historical Data. Social, economic, and historic records about regions where remedial action may be effected.
- a. Paper records: Destroy after verification of microform copies. Do not send to FRC.
  - b. Microform records: Permanent. Transfer silver master, plus one duplicate copy, to the National Archives after completion of UMTRA project (1993). Volume: 1 cu. ft.
- ITEM 6. Geological and Hydrological Data. Records substantiating engineering studies and design calculations produced for project sites. They include survey data, boring logs, geomorphic data, flood routing, pump tests, maps, field activity records, groundwater sampling records, surface Hydrology data, drilling/well information, borehole/well construction logs, soils analyses, laboratory test data, seismology studies, test pit logs, and geochemical records.
- a. Paper records: Destroy after verification of microform copies. Do not send to FRC.
  - b. Microform records: Permanent. Transfer silver master, plus one duplicate copy, to the National Archives after completion of UMTRA project (1993). Volume: 30 cu. ft.
- ITEM 7. National Environmental Policy Act (NEPA) Documents. Environmental assessments, Environmental Impact Statements, Federal Register Notices, Records of Decisions, Findings of No Significant Impact, Action Description Memorandums, Status Reports, and Site Environmental Reports.
- a. Paper records: Destroy after verification of microform copies. Do not send to FRC.
  - b. Microform records: Permanent. Transfer silver master, plus one duplicate copy, to the National Archives after completion of UMTRA project (1993). Volume: 25 cu. ft.
- ITEM 8. Vicinity Property Case Files. Case files containing records documenting the remedial actions effected on habitable structures in the vicinity of uranium processing sites. Each property has a special identifying number. They include historical data, owner's consent for clean-up, radiological and engineering assessments, supplemental standards, maps, radiological surveys, remedial action, agreements, certification memos, aerial surveys, correspondence, completion reports, and, state property record annotation.
- a. Paper records: Destroy after verification of microform copies. Do not send to FRC.

- b. Microform records: Permanent. Transfer silver master, plus one duplicate copy, to the National Archives after completion of UMTRA project (1993). Volume: 30 cu. ft.

ITEM 9. Radiological, Health, and Safety Training Records. Records concerning the training of personnel who visit or work at UMTRA project sites.

- a. Paper records: Destroy after verification of microform copies. Do not send to FRC.

- b. Microform records: Destroy 75 years after completion of UMTRA project (2068).