

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**
(See Instructions on Reverse)

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DATE RECEIVED MAY 14 1975	JOB NO NC - 434-75-1
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped 'disposal not approved' or 'with drawn' in column 10.	
Date	Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

- 1 FROM (AGENCY OR ESTABLISHMENT)
Federal Energy Administration
- 2 MAJOR SUBDIVISION
Region II - New York, N.Y. 10007
- 3 MINOR SUBDIVISION
Operations Division
- 4 NAME OF PERSON WITH WHOM TO CONFER
Eugene W. Hennessy
- 5 TEL EXT **212**
264-8051
- 6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

E. W. Hennessy

4/30/75

E.W. Hennessy, Acting Director Of Operations

(Date)

(Signature of Agency Representative)

(Title)

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
<u>Item</u>	Textual, numbered files measuring overall 15 $\frac{1}{4}$ " x 9 $\frac{1}{4}$ " containing FE0-17 applications, correspondence, work sheets and allocation orders.		
Quantity	16,000 files processed from 12/1/73 though this date. Additional files being formed at rate of 100 per month.		
File Retirement schedule - 1975	May - 3000 August - 3000 November - 500 June - 3000 September - 3000 December - 500 July - 3000 October - 500		
File Disposal Schedule	This is the initial accumulation of allocation records to be retired by FEA - Region II. The files are to be retained indefinitely. Plans for final disposition of the records will be determined at some later date.		