

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0292-2022-0004

Status: APPROVED
Date Approved: 04/22/2026

General Information

Agency or Establishment	Administration for Children and Families
Record/Scheduling Group	0292 - Records of the Administration for Children and Families
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Office of Child Care
Schedule Subject	American Rescue Plan (ARP) Act Stabilization Grants Provider-Level Data
Additional Schedule Information	<p>The American Rescue Plan (ARP) Act includes funding for child care stabilization grants to stabilize the child care sector and does so in a way that builds back a stronger child care system that supports the developmental and learning needs of children, meets parents' needs and preferences with equal access to high-quality child care, and supports a professionalized workforce that is fairly and appropriately compensated for the essential skilled work that they do. State/Territory Lead Agencies must spend stabilization funds as grants to qualified child care providers to support the stability of the child care sector during and after the COVID-19 public health emergency. The Office of Child Care (OCC) collects the ARP Act Stabilization Grants Provider Level Data (ACF-901) from all States and Territories. This data includes information on grant award amounts, demographic information, and other characteristics (e.g. location, type of provider, etc.) of child care providers receiving stabilization grant awards.</p>
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 2

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0292-2022-0004

Item #	Title	Disposition
0001	ARP Act Stabilization Grants Provider-Level Data	Temporary
0002	ARP Act Stabilization Grants Reports	Temporary

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Records Schedule Items

DAA-0292-2022-0004-0001	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	ARP Act Stabilization Grants Provider-Level Data
Item Description	Quarterly case-level database records containing the numbers and characteristics of child care providers who received ARP Act stabilization grant awards. The data elements are available in the ACF-901 form (OMB #: 0970-0584).
Is this item media neutral?	Yes
Is this item a Big Bucket?	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Temporary
Cutoff Instructions	Other: Cutoff at three months following the end of the calendar year data was reported, i.e., cutoff for FY 2021 data is 12/31/2021.
Retention Period	Destroy 8 year(s) after cutoff
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	No

DAA-0292-2022-0004-0002	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	ARP Act Stabilization Grants Reports
Item Description	The Office of Child Care generates aggregate reports, on a quarterly and fiscal year basis, based on the data provided by States and Territories, to understand the characteristics of the providers who received these grants, to provide technical assistance to grantees, and conduct research. Examples of reports include the number and type of providers (centers, family homes) that received grants by state, the average grant amount, the intended use of the grant (such as for rent/mortgage or personnel costs).

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Is this item media neutral?	Yes
Is this item a Big Bucket?	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Temporary
Cutoff Instructions	Other: Cutoff at three months following the end of the calendar year data was reported, i.e., cutoff for FY 2021 reports is 12/31/2021.
Retention Period	Destroy 10 year(s) after cutoff
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	No

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Signatory Information

Action	User	Date
Approve	Edward Forst (Acting Archivist)	04/22/2026



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.