

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-442-90-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Agency notified NARA that they would use the GRS instead of this schedule on 2/28/1997.

Date Reported: 1/4/2022

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

N1-442-90-3

DATE RECEIVED

3/30/90

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (Agency or establishment)

Department of Health and Human Services

2 MAJOR SUBDIVISION

Public Health Service

3 MINOR SUBDIVISION

Centers for Disease Control

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4 NAME OF PERSON WITH WHOM TO CONFER

Linda Querec
PHS Records Management Officer

5 TELEPHONE EXT

(301)443-2055

DATE

5/8/90

ARCHIVIST OF THE UNITED STATES

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence ☒ is attached, or ☐ is unnecessary

B DATE

3/29/90

C SIGNATURE OF AGENCY REPRESENTATIVE

Alvin T. Berman, Jr.

D TITLE

DHHS Records Officer

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

NARA GENERAL RECORDS SCHEDULE, JUNE 1988

Accountable Officers' Accounts Records

The Financial Management Office of the Centers for Disease Control (CDC) requests approval of the following item as an exception to the General Records Schedule. Some of the records maintained in these files relate to documentation and administration of the Superfund. In accordance with the EPA Superfund Financial Management and Recordkeeping Guidance for Federal Agencies dated January 1989, we are required to retain these records 10 years.

1. Accountable Officers' Files

Accountable officers' accounts include record copies of all records concerned with the accounting for, availability, and status of public funds.

Authorized Disposition: Destroy 10 years after period covered by account.

CONCURRENCES:

Alvin T. Berman, Jr.
Director, Financial Management Officer
Centers for Disease Control

2-23-90
Date

David K. Rorer
Records Officer
Centers for Disease Control

2-23-90
Date

Copy sent to agency
BRS 5/16/90