Request for Records Disposition Authority

Records Schedule Number	DAA-0510-2022-0001
Schedule Status	Approved
Agency or Establishment	Agency for Health Care Research and Quality
Record Group / Scheduling Group	Records of the Agency for Health Care Policy and Research
Records Schedule applies to	Major Subdivsion
Major Subdivision	Center for Evidence and Practice Improvement (CEPI)
Schedule Subject	United States Health Information Knowledgebase (USHIK)
Internal agency concurrences will be provided	No

Background Information

The United States Health Information Knowledgebase (USHIK) is an online, publicly accessible registry and repository of healthcare-related metadata, specifications, and standards. USHIK contains information from numerous healthcare-related initiatives. The content includes administrative items and other artifacts for Centers for Medicare & Medicaid Services (CMS) Quality Reporting Programs, State all-payer claims databases (APCDs), Children's Electronic Health Record (EHR) Format, and Agency for Healthcare Research and Quality (AHRQ) Patient Safety Common Formats, as well as standards for Accredited Standards Committee (ASC) X12, National Council for Prescription Drug Programs (NCPDP), and Health Information Technology Standards Panel (HITSP). It is used to promote interoperability and reuse of data. The registry does not attempt to change the metadata content but rather provides a structured way to view data for the technical or casual user. The registry contains core components and specific collections of metadata artifacts. The USHIK goal is to provide a tool to compare and evaluate metadata across multiple metadata standards; a one-stop shop display experience for metadata standards to researchers, clinicians, policymakers, developers, and healthcare metadata users in general; support to the Department of Health and Human Services (HHS) Secretary`s initiative to promote quality of care by enhancing the quality of data used to provide that care; harmonization across standards; and support for various standards-based initiatives from HHS. All of the records in USHIK are duplicative of records from other authoritative sources.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0510-2022-0001

Sequence Number	
1	United States Health Information Knowledgebase (USHIK) Master File Disposition Authority Number: DAA-0510-2022-0001-0001

Records Schedule Items

Sequence Number	
1	**United States Health Information Knowledgebase (USHIK) Master File**

Disposition Authority Number   DAA-0510-2022-0001-0001

The USHIK master file of standards, metadata, and other artifacts is separated into several portals based on topic, content type, and audience. Each portal presents a specific subset of duplicative content relevant to a particular topic in a manner uniquely useful to the users of that portal. USHIK portals include, but are not limited to, Health Information Technology Standards Panel (HITSP), Common Formats - Center for Quality Improvement and Patient Safety (CQuIPS), CMS Quality Reporting Programs, All-Payer Claims, Databases (APCD), and Children's EHR Format.

Final Disposition	Temporary
Item Status	Active
Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
Do any of the records covered by this item exist as structured electronic data?	Yes

Disposition Instruction

Cutoff Instruction	Cutoff on the date that the website is retired.
Retention Period	Destroy 5 year(s) after cutoff or when no longer needed for business purposes occurs, whichever is later

Additional Information

GAO Approval	Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/21/2022	Certify	Patricia Bosco	Program Analyst	Information Technology - Records Management
11/16/2022	Submit for Concurrence	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services
11/29/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
11/30/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
12/05/2022	Approve	Debra Wall	Deputy Archivist	National Archives and Records Administration - ND Archives I Office