INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-510-09-004

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Explaination / Description:

This schedule is superseded by DAA-0510-2019-0001

Date Reported: 6/18/2020

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

LEAVE BLANK (NARA use only)	
JOB NUMBER	N1-510-09-4
DATE RECEIVED	9/21/09

1 FROM (Agency or establishment)
Department of Health and Human Services

2 MAJOR SUBDIVISION
Agency for Healthcare Research/Quality (AHRQ)

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE
Patricia Bosco	(301) 427-1207

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE	ARCHIVIST OF THE UNITED STATES
11 Jan 11	[signature]

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _2_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☑ is not required, ☐ is attached, or ☐ has been requested

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
09/15/2009	Yvonne X. Wilson	HHS Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Electronic Records Schedule Healthcare Cost and Utilization Project (HCUP) Databases See attached		

NSN 7540-00-634-4604
PREVIOUS EDITION NOT USABLE
STANDARD FORM 115 (REV 3-91) (CDC Adobe Acrobat 5 0 Electronic Version, 8/2001)
Prescribed by NARA
36 CFR 1228

Created by Electronic Document Services/USDHHS (301) 443-2454

Attachment to SF-115, AHRQ Request for Records Disposition Authority for Electronic Records – HCUP Databases

Item 1 AHRQ Healthcare Cost and Utilization Project

The Heathcare Cost and Utilization Project provides a collection of health care databases developed through a Federal-State-Industry partnership and sponsored by the Agency for Healthcare Research and Quality HCUP is based on statewide data collected by individual data organizations across the United States and provided to AHRQ through HCUP partnership data use agreements

HCUP databases include but are not limited to the following

- The Nationwide Inpatient Sample (NIS)—inpatient data from a national sample of over 1,000 hospitals
- The Kids' Inpatient Database (KID)—a nationwide sample of pediatric inpatient discharges
- The State Inpatient Databases (SID)—contain inpatient discharge abstracts from participating states
- The State Ambulatory Surgery Databases (SASD)—contain data from ambulatory care encounters from hospital-affiliated and sometimes freestanding ambulatory surgery sites
- The State Emergency Department Databases (SEDD)—contain data from hospital-affiliated emergency departments for visits that do not result in hospitalizations

a Inputs Participating organizations provide AHRQ with raw data from discharge abstracts, and AHRQ converts the information into a standard format

Disposition TEMPORARY Delete after information has been transferred to the master file and verified GRS 20, item 1b

b Master file Contains clinical and nonclinical information collected from state and private industry partners from discharge abstracts including diagnoses and procedures, discharge status, patient demographics, and charges

Disposition TEMPORARY Destroy at the end of the project or when no longer needed for business purposes, whichever is later

Item 2 HCUPnet

AHRQ uses HCUPnet to provide the public with access to data from the HCUP databases Information available in HCUPnet is made available by participating partners, HCUPnet hosts non-sensitive aggregate statistics from the HCUP data HCUPnet currently features data from NIS, KID, NEDS, and SID databases

a Master file. Data from participating HCUP databases with personally identifiable information removed Includes tables, aggregate statistics, and charts for identifying, tracking, analyzing, and comparing statistics on hospital care as well as measures of health care quality that make use of available hospital inpatient administrative data

1

Disposition PERMANENT Cut off after each annual update Transfer to the National
Archives immediately after cutoff

b ~~System Documentation~~

~~Disposition PERMANENT Transfer system documentation with permanent
records~~ GRS 20, item 11a2