

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER 11510-99-1	DATE RECEIVED 12-9-98
1. FROM (Agency or establishment) Department of Health and Human Services		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Agency for Health Care Policy and Research		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Center for Practice and Technology Assessment			
4. NAME OF PERSON WITH WHOM TO CONFER <i>Shelly D. Anderson</i> Shelly D. Anderson	5. TELEPHONE 301-594-1304	DATE	ARCHIVIST OF THE UNITED STATES

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE DEC 4 1998	SIGNATURE OF AGENCY REPRESENTATIVE <i>A. Prentice Barnes, Sr.</i> A. Prentice Barnes, Sr.	TITLE HHS REcords Manager
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><u>USER ACCESS LOG</u></p> <p>The Agency for Health Care Policy and Research, Department of Health and Human Services (HHS) maintains a World Wide Web Internet site for the National Guideline Clearinghouse and authorized activities on that site including the dissemination of information.</p> <p>The internet server software automatically creates a record of visits to the site. The software records the visitor's origin, time of day, length of stay, and activities while at the site. This information is of value for security, administrative, and evaluation purposes.</p> <p>Disposition: Destroy quarterly, or when no longer needed, whichever is later.</p> <p>Jean Slutsky <i>Jean Slutsky 11/19/98</i> National Guideline Clearinghouse Project Officer</p>		Withdrawn