

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0512-2024-0003

Status: APPROVED
Date Approved: 11/18/2025

General Information

Agency or Establishment	Health Resources and Services Administration
Record/Scheduling Group	0512 - Records of the Health Resources and Services Administration
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Bureau of Health Workforce
Minor Subdivision	National Center of Health Workforce Analysis
Schedule Subject	National Sample Survey of Registered Nurses (NSSRN)
Additional Schedule Information	The Department of Health and Human Services (HHS), Health Resources and Services Administration (HRSA), is the principal Federal agency responsible for the evaluation and development of the nursing workforce in the United States. HRSA's Bureau of Health Workforce (BHW) works to appraise and improve the U.S. nursing workforce with the goal of ensuring there are enough qualified nurses to meet the Nation's health needs. BHW is responsible for the National Sample Survey of Registered Nurses (NSSRN). The survey is considered the cornerstone of nursing workforce data. It is the principal data source used for disseminating information to the Federal Government, researchers, and the public on the nursing workforce. The data is collected to meet a Congressional mandate to obtain on a continuing basis the number and distribution of registered nurses for analysis of the quality of health care services received by different areas of the U.S. Data collection began in 1977. It includes information on such things as work environment, training, employment status, education, work hours, salary, demographics, marital status, children, family income, and geographic codes. Also, data from these periodic surveys provide the basis for evaluating trends and projection of the future supply of nursing resources at the national and state levels; assessing the impact of current state and federal programs for nursing and the need for future assistance; and identifying trends in nurse characteristics such as education and training, employment, income, and demographics.
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 9

Number of Temporary disposition items: 2

Number of Permanent disposition items: 7

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0512-2024-0003

Item #	Title	Disposition
0001	NSSRN Public Use Data File (PUF)	Permanent
0002	NSSRN Questionnaire	Permanent
0003	NSSRN Technical Documentation	Permanent
0004	NSSRN Variance Estimation Guide	Permanent
0005	NSSRN Public Use Crosswalk	Permanent
0006	NSSRN Codebook	Permanent
0007	National Center for Health Workforce Analysis Reports (NSSRN)	Permanent
0008	National Center for Health Workforce Analysis Nursing Workforce Dashboard	Temporary
0009	National Center for Health Workforce Analysis Nursing Workforce Dashboard Data File	Temporary

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Records Schedule Items

DAA-0512-2024-0003-0001		STATUS: Active	
ITEM GENERAL INFORMATION			
Item Title	NSSRN Public Use Data File (PUF)		
Item Description	This record includes cleansed survey responses and associated weights for RNs and APRNs in the United States. The data has been cleared for public use by the Census Bureau's Disclosure Review Board and includes non-identifiable information on the demographics, educational attainment, licenses and certifications, and employment characteristics of nurses.		
Is this item media neutral?	Yes		
Is this item a Big Bucket?	No		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS			
Does this item supersede existing disposition authorities?	Yes		
	Superseded Items		
Superseded Item	Item Superseded in Part?	Explanation	
N1-512-93-002 / 1	No		
Is this item a deviation from the GRS?	No		
DISPOSITION INSTRUCTION			
Final Disposition	Permanent		
Cutoff Instructions	Cut off at end of Calendar year.		
Are there multiple instructions for this item?	No		
Transfer Instruction	Transfer to the National Archives 15 year(s) after cutoff		
ADDITIONAL INFORMATION			
Current Records Format	Structured data formats:143 MB		
Approximate first year of records covered by this authority	1977		
Date span of the initial transfer	From: 01/01/1977 To: 12/30/2010		
Frequency of transfer	1		
Are any of the records covered by this item subject to a FOIA exemption?	No		

DAA-0512-2024-0003-0002	STATUS: Active
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ITEM GENERAL INFORMATION	
Item Title	NSSRN Questionnaire
Item Description	A copy of the OMB-approved questionnaire sent to a representative sample of RNs and APRNs. The answers to the questionnaire are collected in the public use file described above.
Is this item media neutral?	Yes
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	Cut off at end of Calendar year.
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives 15 year(s) after cutoff
ADDITIONAL INFORMATION	
Current Records Format	Textual data:1 MB
Approximate first year of records covered by this authority	1977
End year of records covered by this authority	Still being created
Date span of the initial transfer	From: 01/01/1977 To: 12/30/2010
Frequency of transfer	1
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0512-2024-0003-0003	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	NSSRN Technical Documentation
Item Description	This document provides the survey methodology as well as a description of the imputation and weighting methodologies. It also provides a list of variables along with variable definitions to assist users in understanding and evaluation the data contained in the public use file.
Is this item media neutral?	Yes
Is this item a Big Bucket?	No

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SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	Cut off at end of Calendar year.
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives 15 year(s) after cutoff
ADDITIONAL INFORMATION	
Current Records Format	Textual data:143 MB
Approximate first year of records covered by this authority	1977
End year of records covered by this authority	Still being created
Date span of the initial transfer	From: 01/01/1977 To: 12/30/2010
Frequency of transfer	1
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0512-2024-0003-0004	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	NSSRN Variance Estimation Guide
Item Description	This document provided guidance to users on how to calculate variances when evaluating the data. This is necessary for users to understand the precision and accuracy of calculations using data from the public use file.
Is this item media neutral?	Yes
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	Cut off at end of Calendar year.

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Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives 15 year(s) after cutoff
ADDITIONAL INFORMATION	
Current Records Format	Textual data:143 MB
Approximate first year of records covered by this authority	1977
End year of records covered by this authority	Still being created
Date span of the initial transfer	From: 01/01/1977 To: 12/30/2010
Frequency of transfer	1
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0512-2024-0003-0005		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	NSSRN Public Use Crosswalk	
Item Description	This Excel spreadsheet provides a crosswalk from the question number on the survey form to variable names in the public use file. It also provides question numbers for the corresponding questions in the NSSRN in order to help users make comparisons over time.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	Cut off at end of Calendar year.	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives 15 year(s) after cutoff	
ADDITIONAL INFORMATION		
Current Records Format	Textual data:143 MB	
Approximate first year of records covered by this authority	1977	

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Date span of the initial transfer	From: 01/01/1977 To: 12/30/2010
Frequency of transfer	1
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0512-2024-0003-0006		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	NSSRN Codebook	
Item Description	This Excel spreadsheet lists all variables in the public use file along with summary counts for each answer option.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	Cut off at end of Calendar year.	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives 15 year(s) after cutoff	
ADDITIONAL INFORMATION		
Current Records Format	Textual data:143 MB	
Approximate first year of records covered by this authority	1977	
End year of records covered by this authority	Still being created	
Date span of the initial transfer	From: 01/01/1977 To: 12/30/2010	
Frequency of transfer	1	
Are any of the records covered by this item subject to a FOIA exemption?	No	

DAA-0512-2024-0003-0007		STATUS: Active
ITEM GENERAL INFORMATION		

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Item Title	National Center for Health Workforce Analysis Reports (NSSRN)
Item Description	The reports generated from the NSSRN provide an overview of the nursing workforce, highlighting critical trends and challenges within the profession. These reports analyze data collected from nursing professionals across various settings, offering insights into job satisfaction, career progression, and educational attainment. Key findings reveal ongoing issues such as staffing shortages, high levels of burnout, and the need for enhanced support systems for nurses. The reports emphasize the importance of addressing these challenges to improve workforce stability and patient care quality. Additionally, they serve as a valuable resource for policymakers and healthcare leaders aiming to develop effective strategies that enhance the nursing profession and health care diversity as a whole. Reports: • Nursing Education and Training: Data from the NSSRN • Experiences of Nurses Working During the COVID-19 Pandemic: Data from the NSSRN • Job Satisfaction Among Registered Nurses: Data from the NSSRN • National Sample Survey of Registered Nurses Snapshot
Is this item media neutral?	Yes
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	Cut off at end of Calendar year.
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives 15 year(s) after cutoff
ADDITIONAL INFORMATION	
Current Records Format	Textual data:143 MB
Approximate first year of records covered by this authority	1977

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End year of records covered by this authority	Still being created
Date span of the initial transfer	From: 01/01/1977 To: 12/30/2010
Frequency of transfer	1
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0512-2024-0003-0008		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	National Center for Health Workforce Analysis Nursing Workforce Dashboard	
Item Description	The NCHWA Nursing Workforce Dashboard is an interactive dashboard for viewing estimates calculated from the 2018 and 2022 NSSRN Public Use Data Files. The dashboard consists of a Tableau packaged workbook hosted on HRSA Data Warehouse’s public-facing Tableau server. The Nursing Workforce Dashboard presents graphical and tabular estimates on a number of data elements from the NSSRN survey in the following categories: Demographics, Education/Licenses, Employment, Work Environment, Earnings, Hours, and Rurality. To ensure proper confidentiality protections to respondents, all estimates that are loaded to the dashboard are subject to multiple suppression rules and the smallest geographic unit for which estimates are provided is at the state level. All estimates in the dashboard are produced in accordance with the methods described in the NSSRN Technical Documentation and Variance Estimation Guide materials.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Cut off at end of Calendar year.	
Retention Period	Destroy 15 year(s) after cutoff	
ADDITIONAL INFORMATION		

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Are any of the records covered by this item national security classified?	No
GAO Approval Required	No

DAA-0512-2024-0003-0009		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	National Center for Health Workforce Analysis Nursing Workforce Dashboard Data File	
Item Description	The Nursing Workforce Dashboard Data File is an electronic spreadsheet file that contains all estimates the Nursing Workforce Dashboard is loaded with and capable of displaying. This file is updated at the same time as the Nursing Workforce Dashboard with the same information. As such, it is subject to the same confidentiality protections and uses the same methods described in the NSSRN Technical Documentation and Variance Estimation Guide materials.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Cut off at end of Calendar year.	
Retention Period	Destroy 15 year(s) after cutoff	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

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Signatory Information

Action	User	Date
Approve	Marco Rubio (Acting Archivist)	11/18/2025



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.