

Enclosure(s)

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on page 2.)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of Transportation

2. MAJOR SUBDIVISION
U.S. Coast Guard

3. MINOR SUBDIVISION
Information Resources Mgt Div, Chief G-WR-3

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. David Swatloski

5. TELEPHONE
(202) 267-2096

LEAVE BLANK (NARA use only)

JOB NUMBER

DATE RECEIVED

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE ARCHIVIST OF THE UNITED STATES

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE: 3 Mar 77
SIGNATURE OF AGENCY REPRESENTATIVE: [Signature]
TITLE: Records Manager

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Item 547, HQINST M5212.6A, Maintenance, Transfer and Destruction of Headquarters Records USCG Military Personnel Records. Files consist of the Official Officer Service Records, Enlisted Personnel Records, and Official Coast Guard Reserve Service Records. These official personnel files include records pertaining to the recruitment, training administration, assignment, health and disposition of military personnel.</p> <p>Change under Authorized Disposition: Transfer folder to National Personnel Records Center (NPRC) 9700 Page Blvd, St Louis MO 63132 6 months after separation. These folders will contain copies of original documents; the original paper will be destroyed by CG. These copies will be produced from imaged (digitized) data. Offer folders to NARA after 75 years.</p> <p>**Note: The proposed change above will be an interim measure. Thereafter these records will be submitted to NPRC in optical media only.</p>		<p>WITHDRAWN</p>