

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-087-96-001

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 3/31/2025

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

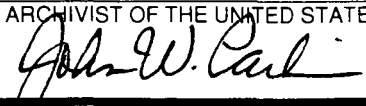
Items 2 and 3.


SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

N1-087-96-001 item 1 is superseded by DAA-0563-2019-0008-0004.

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-87-96-1	
1 FROM (Agency or establishment) Department of the Treasury		DATE RECEIVED JUN 28 1996	
2 MAJOR SUBDIVISION United States Secret Service		Notification to Agency In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Management and Organization Division			
4 NAME OF PERSON WITH WHOM TO CONFER Ann Parker	5 TELEPHONE (202) 435-7013	DATE 7-8-96	ARCHIVIST OF THE UNITED STATES 

6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested </div>		
DATE 6/25/96	SIGNATURE OF AGENCY REPRESENTATIVE 	TITLE Branch Chief - Management and Organization Division

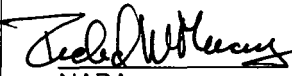
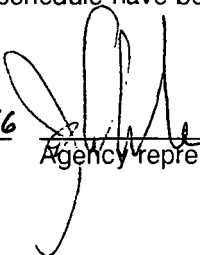
ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	ORGANIZATION CHARTS AND FUNCTIONAL STATEMENTS RECORDS DISPOSITION SCHEDULE These files document the organization structure and functional responsibilities of all U S Secret Service offices. They include all revisions showing the realignment of assigned responsibilities from one organizational element to another, the creation of new organizational element, and the dissolution of existing organizational elements. They consist of the chart, functional responsibility statement and all pertinent background material.	N1-87-1 Table 000 Item #6	
1.	ORGANIZATION CHARTS AND FUNCTIONAL STATEMENTS Official file copy of the organization chart and functional statement maintained by the Management and Organization Division. Signed copies are available. Disposition: PERMANENT. Break file every 2 years. Hold in office. Transfer to the National Archives five years after file break.		
2.	ORGANIZATION CHARTS AND FUNCTIONAL STATEMENTS All other existing copies. Disposition: Destroy when superseded or obsolete, whichever is sooner.		

JUL 12 1996 MVR

copy to Agency
NNT

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION

JOB NUMBER	PAGE
	2 OF 2

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
3.	<p>WORKING FILES AND BACKGROUND MATERIAL Extra copies of charts and statements and information pertaining to changes and updates Maintained by the Management and Organization Division</p> <p>Disposition Destroy when 30 years</p> <p>All changes to this proposed schedule have been approved by</p> <p>  6/28/96 NARA appraiser date </p> <p>  6/25/96 Agency representative date </p>		