

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NI-311-89-2

TO **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

11/18/88

1 FROM (Agency or establishment)

NOTIFICATION TO AGENCY

Federal Emergency Management Agency

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2 MAJOR SUBDIVISION

State and Local Programs and Support Directorate

3 MINOR SUBDIVISION

Office of Disaster Assistance Programs

4 NAME OF PERSON WITH WHOM TO CONFER

5 TELEPHONE EXT

DATE

ARCHIVIST OF THE UNITED STATES

Alfred E. Warren

646-2641

2/6/89

WITHDRAWN

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE

C SIGNATURE OF AGENCY REPRESENTATIVE

D TITLE

11/18/88

Alfred E. Warren

Alfred E. Warren

Records Officer

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

These records are covered under provisions of the Disaster Relief Act of 1974. P.L. 93-288

Disaster Response Evaluation System (DRES) Files

a. Headquarters Files.

Files and other material used in evaluation, monitoring, and oversight activities with regard to overall disaster assistance provided under PL 93-288. Materials may include FCO Digests, onsite visit reports, critiques, after-action reports, and extracts from ADAMS program printouts. Present volume: 6 cubic feet; Annual rate of accumulation: 2 cubic feet.

Arranged chronologically by date of declaration and disaster contract number.

Disposition: Cutoff three years after Fiscal Year in which created. Retire to FRC 1 year after cutoff. Destroy 5 years after cutoff.

WITHDRAWN