

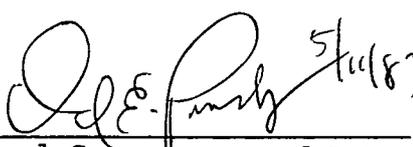
<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO <b>GENERAL SERVICES ADMINISTRATION</b> <b>NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO <b>N1-207-87-5</b>	DATE RECEIVED <b>5-22-87</b>
1 FROM (Agency or establishment) <b>U.S. Department of Housing and Urban Development</b> 2 MAJOR SUBDIVISION <b>Assistant Secretary for Housing--</b> <b>Federal Housing Commissioner</b> 3 MINOR SUBDIVISION		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4 NAME OF PERSON WITH WHOM TO CONFER <b>Leslie H. Graham, Jr., Director</b> <b>Administrative Support Division, Rm. 9128</b>		5 TELEPHONE EXT <b>755-6820</b>	DATE
6 CERTIFICATE OF AGENCY REPRESENTATIVE		ARCHIVIST OF THE UNITED STATES	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

GAO previously concurred with a list that proposed immediate destruction of all case files endorsed prior to 1968.

A GAO concurrence  is attached, or  is unnecessary

B DATE <b>4/22/87</b>	C SIGNATURE OF AGENCY REPRESENTATIVE  <b>Robert J. Devlin</b>	D TITLE <b>Departmental Records Management Officer</b>
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p><b>RECORDS DISPOSITION SCHEDULE 20</b> <b>SINGLE FAMILY HOME MORTGAGE INSURANCE PROGRAM RECORDS</b></p> <p>We propose to revise item 1 to read as follows: Single Family Home Mortgage Insured Case Files.</p> <p>a. Official Departmental Case Files.</p> <p>(1) All case files endorsed prior to 1968. Destroy immediately. (2) Section 235 case files endorsed from 1968 through 1986. Currently maintained in the FRC. They will be screened and separated from other single family files and destroyed six years after mortgage insurance is terminated. (3) Section 235 case files endorsed beginning 1987 will be screened and segregated from other single family cases and maintained in the field office. Do not send to Headquarters. Destroy six years after mortgage insurance is terminated. (4) All other single family case files. Send to Headquarters in strict accordance with instructions issued by the Office of Housing. Headquarters will retire to Federal Records Center. Destroy 12 years after close of the calendar year in which endorsed.</p> <p>b. Same as previously approved item.</p>	<p>NC1-207-79-8, approved 1-4-80</p>	<p><b>WITHDRAWN</b></p>
	<p> Program Concurrence and Date <b>Alan J. Kappeler</b></p>	<p> Legal Concurrence and Date <b>David E. Pinsky</b></p>	