

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of Housing and Urban Development

2. MAJOR SUBDIVISION
Asst. Sec. for Public and Indian Housing (PIH)

3. MINOR SUBDIVISION
Native Amer. Programs Housing and Community Devel. Div.

4. NAME OF PERSON WITH WHOM TO CONFER
Jennifer Bullough
William Smith

5. TELEPHONE
(202) 755-0068
(202) 708-1444

LEAVE BLANK (NARA use only)

JOB NUMBER *NI-207-95-8*

DATE RECEIVED
9-18-95 MHR

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

ARCHIVIST OF THE UNITED STATES

4-18-97

John W. Paul

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required; ☐ is attached; or ☐ has been requested.

DATE

9/5/95

SIGNATURE OF AGENCY REPRESENTATIVE

Johnny Hodge
Johnny Hodge

TITLE

Departmental Records Management Officer

7.
ITEM
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR
SUPERSEDED
JOB CITATION

10. ACTION
TAKEN (NARA
USE ONLY)

HUD Records Disposition Schedule 35
Low Income Public Housing and Rental Assistance:
Program Records

HUD is proposing to add the attached item 37 to HUD
Records Disposition Schedule 35, "Low Income Public
Housing and Rental Assistance: Program Records."

This proposed addition will provide records disposition
standards for the Cultural Design Awards.

HUD has established the Cultural Design Awards for
innovative and creative design plans for Native
American Housing.

See the Record Description and requested Disposition
attached.

Volume on hand: 1 cubic foot
Annual accumulation: 1 to 2 cubic feet

BAK by DP

David Pass for Bruce A. Knott
Native American Programs Housing
and Community Development Division (PIHD)

W. Joy Herndon
W. Joy Herndon
Office of General Counsel

Mary E. Dickens
Mary E. Dickens
Office of Inspector General

9/5/95

Date

9/5/95

Date

9-5-95

Date

2225.6 REV-1
APPENDIX 35

RECORDS DISPOSITION SCHEDULE 35

LOW INCOME PUBLIC HOUSING AND RENTAL ASSISTANCE: PROGRAM RECORDS

Item

<u>No.</u>	<u>Description of Records</u>	<u>Disposition</u>
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37. Cultural Design Awards. These awards are given annually to organizations involved in Native American design and construction. Files related to these awards are not maintained at the State and Area Office levels. They are maintained at HUD Headquarters.

	<p>a. Nomination Files. Consist of nomination forms and project descriptions (applications). Nomination files received may also contain photographs, blueprints, drawings, schematics or other items to support the nomination.</p> <p>(1) Winners</p> <p>(2) Losers</p> <p>b. Program Files. Consist of award rules; award categories; list of judges; list of nominees; tally sheets; list of award winners; and award presentation date. They are generated each year the award is ran.</p>	<p>PERMANENT. Cut off at end of calendar year in which award competition is completed. Transfer to the NARA 2 years after the cut off. (NARA Job N1-207-95-8, item 37 a (1))</p> <p>Cut off at end of calendar year in which award competition is completed. Destroy 2 years after the cut off. (NARA Job N1-207-95-8, item 37 a (2))</p> <p>PERMANENT. Cut off at end of calendar year in which award competition is completed. Transfer to the NARA 2 years after the cut off. (NARA Job N1-207-95-8, item 37 b)</p>
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2225.6 REV-1

APPENDIX 35

RECORDS DISPOSITION SCHEDULE 35

LOW INCOME PUBLIC HOUSING AND RENTAL ASSISTANCE: PROGRAM RECORDS

Item

No.Description of RecordsDisposition

	c. Judges Scoresheets.	Cut off at end of calendar year in which award competition is completed. Destroy 2 years after the cut off. (NARA Job N1-207-95-8, item 37 c)
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