

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	101 207 77 1
DATE RECEIVED 29 APR 1977	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date 5-9-77	James E. O'Hill Acting Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Housing and Urban Development

2. MAJOR SUBDIVISION
Office of the Secretary

3. MINOR SUBDIVISION
Office of Public Affairs

4. NAME OF PERSON WITH WHOM TO CONFER
Russell Thompson Robert J. Devlin
5. TEL. EXT. 755-5200

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☒ **A Request for immediate disposal.**

☐ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	195 sound recordings of speeches, dedications, ceremonies, briefings, meetings, sound tracks, and spotmasters produced, made for, or acquired by the Office of Public Affairs which duplicate accessioned records, or are incomplete or technically inferior, or lack sufficient historical or other values to warrant permanent retention. (1965-1972)		
2.	110 reels of motion picture outs and trims for sound and picture portions, and films of ceremonies and speeches by assistant secretaries (some without sound) which do not possess sufficient historical or evidential content to warrant permanent retention. (1969-1972)		

Sent to agency. NNF, NNA - 5/10/77 - 2 items