

**REQUEST AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

RG 31/196/207/304/396

LEAVE BLANK	
DATE RECEIVED <i>10/26/73</i>	JOB NO <i>174-078</i>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped disposal not approved or with drawn in column 10	
Date	Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

- 1 FROM (AGENCY OR ESTABLISHMENT)
Department of Housing & Urban Development
- 2 MAJOR SUBDIVISION
Assistant Secretary for Administration
- 3 MINOR SUBDIVISION
Office of Management & Organization (AM)
- 4 NAME OF PERSON WITH WHOM TO CONFER
Russell F. Thompson
- 5 TEL EXT
138x55300
- 6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

15 October 1973

Edward H. Baxter
Edward H. Baxter

Director, AM

(Date)

(Signature of Agency Representative)

(Title)

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p>RECORDS OF THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND ITS PREDECESSORS</p> <p>Any records of the Department of Housing and Urban Development and its predecessors, including records designated for permanent retention or not authorized for disposal under any operative disposition schedules or retention plans, Offered to the National Archives and Records Service and finally determined by it, in writing, to have no administrative, legal, fiscal or research values sufficient to warrant their permanent retention.</p> <p><u>DISPOSITION:</u> Destroy, or donate to any other eligible institution as prescribed by law or regulation, as appropriate, provided that, all Departmental organizations having responsibility for or interest in such records concur.</p> <p>Your request for disposal authority has been disapproved for the following reasons: 1) The wording of this disposal job is so all-inclusive that it would cover all HUD records whether scheduled or unscheduled; covered by a retention plan or unappraised; or created in the 1930's or only recently. It does not make any provision for obtaining the concurrence in the disposal of the General Accounting Office or any other interested Government agencies. It does not make any provision for informing</p>		DISPOSAL NOT APPROVED

Copy to Agency 9/25/74

NARS when or which institution have been given HUD records, information that is needed to perform satisfactory reference service on HUD records already in the National Archives.

2) Your proposal runs counter to NARS' standard appraisal procedures whereby we appraise each records series of a Federal agency with reference to all the other records series of that agency. If we were to accede to your proposal NARS would have to make continual judgments of the archival value of small batches of records since we would not have any comprehensive schedules listings all the HUD records. Your proposal would also mean that all future HUD accession offers would require the NARS appraiser to appraise not only the records offered but also any related records to be certain of the archival values of the offered records.

This disposal request has been examined by the appropriate appraisal and custodial units in the National Archives and Records Service who concur in this disapproval of your request.



THOMAS W. WADLOW

Acting Director

Records Disposition Division