

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0060-2022-0019

Status: APPROVED
Date Approved: 04/22/2026

General Information

Agency or Establishment	Department of Justice
Record/Scheduling Group	0060 - General Records of the Department of Justice
Records Schedule Applies To	Department-wide
Additional Agencies This Schedule Applies To	Bureau of Alcohol, Tobacco, Firearms and Explosives, Department of Justice, Executive Office for Immigration Review, Executive Office for U.S. Attorneys, Office of Justice Programs, United States Marshals Service, Drug Enforcement Administration
Schedule Subject	Witness Security Program (WSP) Records
Additional Schedule Information	<p>The Witness Security Reform Act of 1984 (the Act) extends the authority of the Attorney General established as part of the Organized Crime Control Act of 1970 to provide protection and security by means of relocation for persons who are witnesses in official proceedings brought against persons involved in organized criminal activity or other serious offenses where it is determined that an offense described in Title 18, United States Code, Chapter 73 (obstruction of justice) or relating to a similar State or local offense involving a crime of violence directed at a witness is likely to occur. The Act also sets forth the authority by which the Attorney General may provide protective services to certain relatives and associates of protected witnesses.</p> <p>The Criminal Division, Office of Enforcement Operations (OEO) is charged with overseeing witness participation in the Federal Witness Security Program and the U.S. Marshals Service and the Federal Bureau of Prisons are charged with implementing protective measures for witnesses involved in the program.</p>

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NOTE1: Federal Witness Security Program (WSP) files contain extremely sensitive information and cannot be made available to the public to protect the identities of all witnesses and ensure their safety. The disclosure of any information regarding the WSP participant is governed by federal law. Disclosure of an individual's WSP participation is prohibited without the express prior authorization of the Attorney General or his or her designee. Dissemination of WSP information is a felony offense under Title 18, U.S.C., Section 3521(b)(3). The release of WSP information is strictly controlled. Any breach of security could be exploited by individuals to locate or harm individuals protected as WSP participants. Disclosure of WSP information, even information that is seemingly innocent or innocuous, threatens the safety of witnesses, potential WSP participants, their family members, and all law enforcement agents that are responsible for protecting them.

NOTE 2: The Witness Security records of the Federal Bureau of Investigation and Bureau of Prisons will be scheduled separately and are not included in this records schedule.

Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 3

Number of Temporary disposition items: 3

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0060-2022-0019

Item #	Title	Disposition
0001	Witness Security Program (WSP) Management Case Files	Temporary
0002	Witness Security Program (WSP) Candidate Case Files	Temporary
0003	Witness Security Program (WSP) Reporting Files	Temporary

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Records Schedule Items

DAA-0060-2022-0019-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Witness Security Program (WSP) Management Case Files	
Item Description	<p>This item includes case files on individuals and family members considered for or accepted into authorized DOJ programs to provide the management of Witness Security Program (WSP) membership and protection and relocation services for prisoner-witnesses or relocated witnesses and/or their family members. The case files may include documentation pursuant to approvals for participation in the program (such as applications), supporting and background information, analyses and recommendations, identity and location information, and agreements reached. This item includes the case files and any associated tracking data.</p> <p style="text-align: right;">NOTE: At the conclusion of participation in one type of the DOJ WSP, some participants may be admitted to another part of the WSP pursuant to request from the same or a new sponsoring component/Law Enforcement Agency (Sponsor). However, each Sponsor is responsible for maintaining its own records.</p>	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	Yes	
	Superseded Items	
Superseded Item	Item Superseded in Part?	Explanation
N1-060-08-017 / 2	No	
N1-438-88-001 / 1	No	
NC1-118-84-01 / 1	No	
N1-170-94-001 / 601-22	No	
DAA-0527-2013-0021-0001	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	

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Cutoff Instructions	Other: Cutoff after final determination of program acceptance. NOTE: Final determination of program acceptance means participant acceptance in the program.
Retention Period	Other: Destroy/Delete 100 years after cutoff.
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	No
GAO Approval Required	No

DAA-0060-2022-0019-0002		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Witness Security Program (WSP) Candidate Case Files	
Item Description	This item includes information on individuals and family members accepted into authorized DOJ programs to provide protection and/or relocation services for prisoner witnesses or relocated witnesses and/or their family members who do not enter the Witness Security Program. Information may include original identity documentation, personal documents, medical records, etc.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Other: Cutoff after denial or withdrawal from consideration of the program.	
Retention Period	Other: Destroy/Delete 75 years after cutoff.	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

DAA-0060-2022-0019-0003		STATUS: Active
ITEM GENERAL INFORMATION		

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Item Title	Witness Security Program (WSP) Reporting Files
Item Description	This item includes records created/acquired in the course of Witness Security Program administration. The documentation covered may include feeder reports, copies of OIG and GAO audit files, copies of MOUs with other agencies on program implementation, procedural guidelines, legal analyses, and overall program statistical information.
Is this item media neutral?	Yes
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Temporary
Cutoff Instructions	Other: Cutoff at end of calendar year.
Retention Period	Other: Delete/Destroy 100 years after cutoff.
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	No
GAO Approval Required	No

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Signatory Information

Action	User	Date
Approve	Edward Forst (Acting Archivist)	04/22/2026



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.