

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-60-08-12	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 7/18/08	
1 FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Criminal Division		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Office of Enforcement Operations			
4. NAME OF PERSON WITH WHOM TO CONFER <i>Florida Bushy Jr</i>	5 TELEPHONE NUMBER <i>202-353-0409</i>	DATE <i>8 Dec 11</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.			
<input type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>7/18/2008</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE <i>Director / ORMP</i>
7. ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED		

Department of Justice: Criminal Division Gambling Registration System (GRS)

The Gambling Devices Act of 1962 , 15 U.S.C §§ 1171-1178, requires registration by any person engaged in the business of manufacturing, repairing, reconditioning, buying, selling, leasing, using, or making available for use by others, any gambling device before any such device enters interstate or foreign commerce. Registration is required in writing each calendar year and is effective on the date it is received in the Department of Justice in proper form. The Gambling Registration System (GRS) is utilized to gather information regarding registrants, to provide statistical information gathered to assist foreign, federal, state and local law enforcement agencies in their investigations, as well as other purposes

1. Inputs

~~Registration must be received in writing each calendar year, after November 30th of the preceding year in which registration is desired, and must include the required information mandated by statute. The Department makes publicly available a form letter that can be used as a template for registration. While use of this form letter is not required, it is encouraged. Registrants may mail, fax or e-mail their requests to the Department. The information from registration letters is manually keyed into the system.~~

~~File and dispose of hard copy documents with applicable Class 159 files.~~

2. Master file

Required information for registration includes the registrant's name and any trade names under which business is done, address of each business location within the United States, address where required records are kept and can be viewed, and the activities registrant is to be involved in. The records are maintained in the system by registrant with each successive year's registration added to the same record.

Disposition: TEMPORARY, delete 7 years after close date.

3. Outputs

~~The GRS is set up with a variety of queries and reports available for searching the data. Queries include searching by name, activity, year, etc. Reports include date ranges, registration statistics, and inactive files. In addition the system produces several form letters, including response letters confirming registration and response letters indicating insufficient information.~~

~~Disposition: TEMPORARY, destroy when no longer needed. (GRS 20)~~

4. System Documentation

~~Disposition: TEMPORARY, delete/destroy when superseded or obsolete. (GRS 20)~~