

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-060-09-54</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>9/29/09</i>	
1 FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION ANTITRUST DIVISION			
MINOR EXECUTIVE OFFICE			
4 NAME OF PERSON WITH WHOM TO CONFER Thomas D King	5 TELEPHONE NUMBER 202-514-4005	DATE <i>9/29/09</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>9/29/2009</i>	SIGNATURE OF AGENCY REPRESENTATIVE Jeanette Plante <i>[Signature]</i>		TITLE Director, Office of Records Management Policy
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p style="text-align: center;">ATRnet</p> <p>The Antitrust Division internal website provides easy access to any information that is of component-wide interest news, events, tools for doing their jobs and facts needed by Antitrust employees ATRnet is on a secure network that limits access to Division employees The information provided on ATRnet is intended solely for use within the component The Web Customer Liaison Staff develops, maintains and administers the site The Division organizations authorize the posting of information on their section of the website</p> <p style="text-align: center;">SEE ATTACHED</p>		

Department of Justice: _Antitrust Division: ATRnet

Description of Content on ATRnet :

1 Content

Content is published in a variety of formats, including html-coded pages, PDFs, word-processing documents, and templates. Content owners are responsible for the accuracy, currency and functioning of their site content. Content is a duplicate of the original information maintained by the appropriate ATR staff.

Content is removed from the website when superseded, obsolete or no longer needed. This includes the following:

- Civil Litigation practice information
- Division Manual (Administrative policy information)
- Section/office and administrative resource information
- Antitrust-related intellectual property resources
- Appellate matters and decisions of interest to the Antitrust Division
- Division administrative announcements

Disposition Delete/destroy 3 years after superseded, obsolete or no longer needed for agency business

2 Web Management Records

- a Web Management Records provide context and structure of the content, design records, and policies which describe the process by which information is added, changed and/or deleted from the site.

Disposition Delete/destroy 2 years after superseded, obsolete or no longer needed for agency business

- b Traffic Logs gather information about the use of the website by its visitors. Traffic logs do not directly reveal personally identifiable information (PII) about individual visitors, but may provide a User ID or IP address that could be traced to a person through other systems. This information is captured continuously.

Disposition Destroy/delete after 2 years

- c Server Configuration Files provide a description and history of changes made on the various servers related to the operation of the website, including web servers and search servers. These records are created for potential site restoration in the event of a failure of other requirements to restore the site.

Disposition Delete/destroy within 2 years after superseded, obsolete or no longer needed for agency business