

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-060-10-5</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>11/13/09</i>	
1 FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Justice Management Division			
3 MINOR SUBDIVISION Management and Planning Staff, Planning and Coordination Group			
4 NAME OF PERSON WITH WHOM TO CONFER Brenda Hurst	5 TELEPHONE NUMBER 202-307-1818	DATE <i>13 Sept 09</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> 1 </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>11/14/2009</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE <i>Director, ORMP</i>
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	DOJ Strategic Plans SEE ATTACHED		

DOJ Strategic Plans

DOJ Strategic Plans document and mission and function of DOJ components and include the Department's strategies, and direction

1. Final Record Set

PERMANENT. Cut off files at the end of the calendar year in which the Strategic Plan is superseded or obsolete Transfer to NARA 1 year after cutoff.

2. Formulation and Approval

Documentation relating to the creation, formulation, updating, and approval of DOJ Strategic Plans.

TEMPORARY Cut off files at the end of calendar year in which the Strategic Plan is published. Destroy/delete 5 years after cutoff