

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-060-88-009

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 3/31/2025

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Item 2 before 01-01-2016

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1 is superseded by DAA-0060-2015-0005-0001.

Item 2 is superseded in part by DAA-0060-2015-0005-0001 day forward from 01-01-2016.

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NI-60-88-9

DATE RECEIVED

7-13-88

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (Agency or establishment)

Department of Justice

2 MAJOR SUBDIVISION

Civil Division

3 MINOR SUBDIVISION

Office of the Assistant Attorney General

4 NAME OF PERSON WITH WHOM TO CONFER

Paula Fishbein
7/6/88

5. TELEPHONE EXT

724-7550

DATE

5/1/89

ARCHIVIST OF THE UNITED STATES

[Signature]

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence ☐ is attached, or ☒ is unnecessary

B DATE

07-13-88

C SIGNATURE OF AGENCY REPRESENTATIVE

Bernard W. Berglund
Bernard W. Berglund

D TITLE

Assistant Chief, Records
Management Section/FASS/JMD

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

1.

OFFICE OF THE ASSISTANT ATTORNEY GENERAL,
CIVIL DIVISION

Official files of the Assistant Attorney General, Civil Division (AAG/CIV). Files consist of all subject, project, and other correspondence relating to the policies and/or operations of the Civil Division.

Disposition: Permanent. Cutoff at the end of each AAG/CIV tenure. Transfer to the Washington National Records Center (WNRC) when no longer needed for reference, or two years after cutoff, whichever is sooner. Offer to the National Archives 15 years after cutoff.

2.

Official files of ~~Deputy Assistant Attorneys General~~, Civil Division (~~DAAG/CIV~~), and Special Assistants (SA). Files consist of all subject, project, and other correspondence relating to the operations of the Civil Division.

*DAAG files withdrawn, as no records were available for examination. SA files appraised as temporary; see p. 2.

All changes to this proposed schedule have been approved by:

Cathie [Signature]
NARA Appraiser
date *3/31/89*

Bernard W. Berglund
DOJ Records Officer
date *03-30-89*

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION		JOB NO N1-60-88-9	PAGE 2 OF 2
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>Disposition: Temporary. Cut off at the end of Permanent. Cutoff at the end of DAAG/CIV and SA tenure. Transfer to the WNRC when no longer needed for reference, or two years after cutoff, whichever is sooner. Offer to the National Archives Destroy 15 years after cutoff.</p>		