

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-060-90-004

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

The records were accessioned from the Federal Records Center Program in September 1990

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

NI-60-90-6

DATE RECEIVED

2/6/90

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (Agency or establishment)

Department of Justice

2 MAJOR SUBDIVISION

Office of Policy Development

3 MINOR SUBDIVISION

Office of Asylum Policy and Review

4 NAME OF PERSON WITH WHOM TO CONFER

June Langley

jl 2-2-90

5 TELEPHONE EXT

633-2415

DATE

5/24/90

ARCHIVIST OF THE UNITED STATES

[Signature]

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence ☐ is attached, or ☒ is unnecessary

B DATE

02-02-90

C. SIGNATURE OF AGENCY REPRESENTATIVE

Bernard W. Berglund
Bernard W. Berglund

D TITLE

Assistant Chief, Records Management
Section/FASS/JMD

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

CASE FILES

The Asylum Policy and Review Unit (APRU) was established in April 1987 by regulation 28 CFR Ch. 1, Section 0.18a(f), which states:

The Deputy Attorney General is authorized, and may delegate authority to the Director of the Asylum Policy and Review Unit within the Office of the Legal Policy, to:

Compile and disseminate to Immigration and Naturalization Service (INS) officers information concerning the persecution of persons in countries on account of race, religion, nationality, membership in a particular social group, or political opinion.

Review cases decided by the Board of Immigration Appeals pursuant to 8 CFR 3.1(h)(1)(i).

Review INS asylum decisions in cases which the Deputy Attorney General directs INS to refer to him. The DAG has directed that all Final Denials of requests for asylum be reviewed by this office.

Assist INS in conducting training concerning asylum and assist in resolving questions of policy that may arise.

*Copies sent to agency
NCF, MNI, M-W 5/29/90*

REQUEST FOR RECORDS DISPOSITION AUTHORITY -- CONTINUATION		JOB NO	PAGE 2 OF 2
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>Case files generally consist of the following:</p> <ul style="list-style-type: none"> - Letter of Final Denial from the District Director, INS. - Bureau of Human Rights and Humanitarian Affairs (BHRHA), U.S. Department of State advisory opinion. - Interviewer comment sheet. - I-589 application (Request for Asylum). - Material (affidavits, news articles, etc.) prepared by applicant for asylum supporting his or her claim. <p>After the APRU Reviewing Attorney has examined a case, the Director, APRU makes the final decision to seek or not to seek INS review. If the Director decides to seek review, the case can be closed by (1) a grant of asylum either by INS or the Deputy Attorney General, or (2) upon consultation with INS, APRU decides not to pursue the case. If the Director decides not to seek review, the case is immediately closed out.</p> <p>1. APRU cases closed by a grant of asylum by either INS or the DAG.</p> <p><u>Disposition:</u> Transfer to the Washington National Records Center 1 year after case is closed. Destroy 3 years after case is closed.</p> <p>2. All other APRU cases.</p> <p><u>Disposition:</u> Transfer closed cases annually to the WNRC. Destroy 2 years after case is closed.</p>		