

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-060-79-02

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Records assumed destroyed at agency.

Date Reported: 11/01/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rev NCR 4 Dec 78 NA

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. Department of Justice

2. MAJOR SUBDIVISION

Office of Management and Finance

3. MINOR SUBDIVISION

Central Management and Finance

4. NAME OF PERSON WITH WHOM TO CONFER

[Signature]
Larry E. Miesse

5. TEL EXT

376-8274

376-8277

LEAVE BLANK

JOB NO

NC1 60 79 2

DATE RECEIVED **5 DEC 1978**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

12-19-78 *[Signature]*
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☒ **A Request for immediate disposal.**

☐ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE

11-27-78

D. SIGNATURE OF AGENCY REPRESENTATIVE

[Signature: Robert M. Yahn]

E. TITLE

Chief, Records Maintenance and Disposition
Section (APMS/OMF)

7.
ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9.
SAMPLE OR
JOB NO

10.
ACTION TAKEN

INTER-DIVISION INFORMATION UNIT (IDIU)

Background

The IDIU began in 1967 as a summer project using law students to research civil disturbances and incidents and to accumulate this data in files organized by geographic areas. After two summers of collecting information in this fashion, a unit of full time employees was established in the Office of the Deputy Attorney General. In 1971 the unit was transferred to the Internal Security Division and in 1973 to the Criminal Division. The project was disbanded in 1975.

The IDIU's mission was to track and analyze civil disturbances, including urban riots and anti-war demonstrations. To this end the IDIU consolidated intelligence information relating to real and potential civil disturbance activities or other activities prejudicial to the orderly conduct of Government affairs. In addition to analyzing this information and distributing reports on a weekly and occasionally daily basis, this organization administered and operated the DJIC (Department of Justice Information Center), the vehicle by which all activity having civil disturbance potential was monitored.

[Signature]

sent to NWR Agency MAF 12-26-78

Request for Records Disposition Authority—Continuation		JOB NO	PAGE OF
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p><u>Automated Subject File and Automated Incident Reports File</u></p> <p>The automated Subject File contains material on approximately 26,000 individuals received from the FBI on 5" X 8" cards and then converted to machine-readable form. Informational content included name, date of birth, address, age, sex, race, city, state, membership in organizations, remarks; date of data collection, Department of Justice number, identification number, criminal record, spouse and activities. This data was used in connection with the Department's responsibilities to coordinate civilian activities relating to civil disturbances and to establish law enforcement policies for Federal forces in the event they were used in civil disturbances.</p> <p>The automated Incident Reports File contains reports on given incidents as well as specific information including location, date, group sponsors, type of incident, description of event, individual participants, use of weapons and vehicle identification information. Its purpose and uses were identical to the previous file.</p> <p>The master files for these two systems consist of five reels of magnetic tape (recorded as Job E 51022 1A reel numbers 4985, 9260, 6471, 9028, 6726) and supporting documentation including the subject cards (white or green) and incident cards (green). Other tapes and documentation relating to these two systems are disposable as processing and intermediate files under GRS-20.</p> <p><u>Disposition:</u> Destroy immediately (appropriate members of Congress will be notified before destruction occurs)</p>		
2.	<p><u>Daily Summary Incident Reports, 1969-74</u></p> <p>These reports consist of summary accounts, broken down by locality, of civil disturbances. The substance of the daily reports is incorporated in a series of weekly reports that is being offered for transfer to the National Archives.</p> <p><u>Disposition:</u> Destroy immediately (appropriate members of Congress will be notified before destruction occurs)</p>		



UNITED STATES DEPARTMENT OF JUSTICE

WASHINGTON, D.C. 20530

DEC 1 1978

Address Reply to the
Division Indicated
and Refer to Initials and Number

Thomas W. Wadlow, Director
Records Disposition Division
Office of Federal Records Centers
National Archives and Records Service
General Services Administration
Washington, D.C. 20408

Dear Mr. Wadlow:

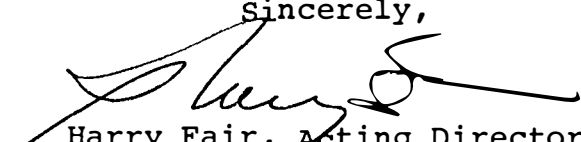
A request for Records Disposition Authority (Form SF-115), relating to records of the Inter-Division Information Unit (IDIU) is enclosed for final approval by the National Archives and Records Service. Your office has already determined these records do not warrant permanent retention. Reference the enclosed letter from Dr. James B. Rhoads, dated July 12, 1978, to Kevin D. Rooney, Assistant Attorney General for Administration.

We are currently engaged in declassifying and otherwise preparing for transmittal to the National Archives the remainder of the IDIU records which have been designated for permanent retention. Our Form SF-258, Request to Transfer - Approval and Receipt of Records, will be submitted to you when this work is completed, in approximately one month.

As agreed upon earlier, the Department of Justice has furnished to interested members of Congress advance notice of our actions in regard to all IDIU records. Copies of our letters to them are also enclosed. The few questions raised by one member have been answered to his satisfaction.

If you have any questions concerning these requests, please refer them to Robert M. Yahn, Chief of the Records Maintenance and Disposition Section, Records Management Group, Administrative Programs Management Staff.

Sincerely,


Harry Fair, Acting Director
Administrative Programs Management Staff
Office of Management and Finance

3 Enclosures





JUL 12 1978

Mr. Kevin D. Rooney
Assistant Attorney General for Administration
Office of Management and Finance
Department of Justice
Washington, DC 20530

<input type="checkbox"/> Edward Dolan	<input type="checkbox"/> Libr;
<input checked="" type="checkbox"/> Exec. Asst. (copy)	<input type="checkbox"/> W.P.J.
<input checked="" type="checkbox"/> ADMS (copy)	<input type="checkbox"/> P BS
<input checked="" type="checkbox"/> CMSS (original)	<input type="checkbox"/> PTS
<input type="checkbox"/> EOPS	<input type="checkbox"/> SDDS
<input type="checkbox"/> FMS	
<input type="checkbox"/> IAS	

COMMENT:

Dear Mr. Rooney:

Thank you for your letter of June 26, 1978, regarding my staff's reevaluation of the Inter-Division Information System (IDIS) records maintained at the Department of Justice (DOJ). As you are aware, we undertook this reevaluation at the request of representatives of DOJ's Office of Management and Finance. They informed us of the discovery of textual records relating to the activities of the Inter-Division Information Unit (IDIU) and successor units and asked that we reevaluate the IDIS records from the standpoint of these IDIU records.

As a result of this request, we furnished your staff with the following conclusions and recommendations regarding the IDIU and IDIS records:

1. We have identified four series of IDIU records that have sufficient historical or other research value to warrant permanent retention by the Federal Government.

- a. Organizational file (DJ Central Classified File No. 95-03-26), 1967-77
- b. Correspondence file, 1968-75
- c. Weekly summary incident reports, 1969-74
- d. Subject files, 1969-76

Representatives of the Office of Management and Finance have indicated that DOJ has no further need for these records. We therefore recommend that the records be transferred to the National Archives and Records Service (NARS) once they can be made available to the public without restriction. It is our understanding that DOJ has offered to declassify any classified material and identify any items exempt from disclosure under the Privacy Act prior to transfer of the records.

2. We have identified one series of IDIU records--daily summary incident reports, 1969-74--that does not have sufficient value to warrant permanent retention, as the substance of these daily reports is incorporated in the weekly reports designated for permanent retention.

3. We have reevaluated the IDIS master files and supporting documentation, including the subject and incident cards, and have concluded that these records do not have sufficient value to warrant permanent retention. This reevaluation is based on our examination of the IDIU records, which reveals that the IDIU records designated for permanent retention document not only the uses to which IDIS records were put, but also the conclusions drawn from them by DOJ officials.

If DOJ wishes to request authority to dispose of those IDIU and IDIS records that do not have sufficient value to warrant permanent retention, it should follow the procedures set forth in FPMR 101-11.4 for scheduling records for disposition. It is my understanding, based on a letter of November 18, 1976, from the Assistant Attorney General for Administration, that DOJ will furnish advance notification to interested Chairmen of Congressional Committees and Subcommittees before executing any decisions to destroy or transfer IDIU and IDIS records.

I trust that these comments will clarify our position regarding these records. Please do not hesitate to contact Mr. Thomas W. Wadlow, Director, Records Disposition Division, on 724-1625 if you have any questions about this matter.

Sincerely,



JAMES B. RHOADS
Archivist of the United States

UNITED STATES DEPARTMENT OF JUSTICE

Honorable Robert W. Drinan
House of Representatives
Washington, D.C. 20515

Dear Congressman Drinan:

This is in reference to my letter to you of December 21, 1977, regarding the deactivated and secured Inter-Divisional Information System (IDIS). A copy of that letter is enclosed (Enclosure 1).

Inasmuch as the Department had no further need for these records, we requested the National Archives and Record Service (NARS) to undertake an evaluation of these files for the purpose of determining appropriate disposition action. NARS has now completed this evaluation. A copy of the Archivist's letter containing their conclusions and recommendations is enclosed for your information (Enclosure 2).

In this regard, we are proposing to dispose of those IDIS records that do not have sufficient value to warrant permanent retention and transfer those records deemed to have historical or research value to NARS for permanent retention in the Archives of the United States. Should you, therefore, wish to make comments, they would be appreciated before September 11, 1978, the date targeted to begin these actions.

Sincerely,

Kevin D. Rooney
Assistant Attorney General
for Administration

Enclosures (2)

Copies furnished:

L. Miesse Exec. Sec. (2)

Official File Copy

KDR:WVS:RAC:DEL:LMiesse:x68273:kh:8/8/78

UNITED STATES DEPARTMENT OF JUSTICE

Honorable James Abourezk
Chairman, Subcommittee on Administrative
Practice and Procedure
Committee on the Judiciary
United States Senate
Washington, D.C. 20510

Dear Mr. Chairman:

This is in reference to my letter to you of December 28, 1977, regarding the deactivated and secured Inter-Divisional Information System (IDIS). A copy of that letter is enclosed (Enclosure 1).

Inasmuch as the Department had no further need for these records, we requested the National Archives and Record Service (NARS) to undertake an evaluation of these files for the purpose of determining appropriate disposition action. NARS has now completed this evaluation. A copy of the Archivist's letter containing their conclusions and recommendations is enclosed for your information (Enclosure 2).

In this regard, we are proposing to dispose of those IDIS records that do not have sufficient value to warrant permanent retention and transfer those records deemed to have historical or research value to NARS for permanent retention in the Archives of the United States. Should you, therefore, wish to make comments, they would be appreciated before September 11, 1978, the date targeted to begin these actions.

Sincerely,

Kevin D. Rooney
Assistant Attorney General
for Administration

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UNITED STATES DEPARTMENT OF JUSTICE

Honorable Richardson Preyer
Chairman, Subcommittee on Government
Information and Individual Rights
Committee on Government Operations
House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman:

This is in reference to my letter to you of December 21, 1977, regarding the deactivated and secured Inter-Divisional Information System (IDIS). A copy of that letter is enclosed (Enclosure 1).

Inasmuch as the Department had no further need for these records, we requested the National Archives and Record Service (NARS) to undertake an evaluation of these files for the purpose of determining appropriate disposition action. NARS has now completed this evaluation. A copy of the Archivist's letter containing their conclusions and recommendations is enclosed for your information (Enclosure 2).

In this regard, we are proposing to dispose of those IDIS records that do not have sufficient value to warrant permanent retention and transfer those records deemed to have historical or research value to NARS for permanent retention in the Archives of the United States. Should you, therefore, wish to make comments, they would be appreciated before September 11, 1978, the date targeted to begin these actions.

Sincerely,

Kevin D. Rooney
Assistant Attorney General
for Administration

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UNITED STATES DEPARTMENT OF JUSTICE

Honorable Peter W. Rodino, Jr.
Chairman, Committee on the
Judiciary
House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman:

This is in reference to my letter to you of December 21, 1977, regarding the deactivated and secured Inter-Divisional Information System (IDIS). A copy of that letter is enclosed (Enclosure 1).

Inasmuch as the Department had no further need for these records, we requested the National Archives and Record Service (NARS) to undertake an evaluation of these files for the purpose of determining appropriate disposition action. NARS has now completed this evaluation. A copy of the Archivist's letter containing their conclusions and recommendations is enclosed for your information (Enclosure 2).

In this regard, we are proposing to dispose of those IDIS records that do not have sufficient value to warrant permanent retention and transfer those records deemed to have historical or research value to NARS for permanent retention in the Archives of the United States. Should you, therefore, wish to make comments, they would be appreciated before September 11, 1978, the date targeted to begin these actions.

Sincerely,

Kevin D. Rooney
Assistant Attorney General
for Administration

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UNITED STATES DEPARTMENT OF JUSTICE

Honorable H. Caldwell Butler
Subcommittee on Civil and
Constitutional Rights
Committee on the Judiciary
House of Representatives
Washington, D.C. 20515

Dear Congressman Butler:

This is in reference to my letter to you of December 21, 1977, regarding the deactivated and secured Inter-Divisional Information System (IDIS). A copy of that letter is enclosed (Enclosure 1).

Inasmuch as the Department had no further need for these records, we requested the National Archives and Record Service (NARS) to undertake an evaluation of these files for the purpose of determining appropriate disposition action. NARS has now completed this evaluation. A copy of the Archivist's letter containing their conclusions and recommendations is enclosed for your information (Enclosure 2).

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Sincerely,

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Assistant Attorney General
for Administration

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UNITED STATES DEPARTMENT OF JUSTICE

Honorable Robert C. Byrd
United States Senate
Washington, D.C. 20510

Dear Senator Byrd:

This is in reference to my letter to you of December 21, 1977, regarding the deactivated and secured Inter-Divisional Information System (IDIS). A copy of that letter is enclosed (Enclosure 1).

Inasmuch as the Department had no further need for these records, we requested the National Archives and Record Service (NARS) to undertake an evaluation of these files for the purpose of determining appropriate disposition action. NARS has now completed this evaluation. A copy of the Archivist's letter containing their conclusions and recommendations is enclosed for your information (Enclosure 2).

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for Administration

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UNITED STATES DEPARTMENT OF JUSTICE

Honorable Howard H. Baker, Jr.
United States Senate
Washington, D.C. 20510

Dear Senator Baker:

This is in reference to my letter to you of December 21, 1977, regarding the deactivated and secured Inter-Divisional Information System (IDIS). A copy of that letter is enclosed (Enclosure 1).

Inasmuch as the Department had no further need for these records, we requested the National Archives and Record Service (NARS) to undertake an evaluation of these files for the purpose of determining appropriate disposition action. NARS has now completed this evaluation. A copy of the Archivist's letter containing their conclusions and recommendations is enclosed for your information (Enclosure 2).

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Assistant Attorney General
for Administration

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UNITED STATES DEPARTMENT OF JUSTICE

Honorable Abraham Ribicoff
Chairman, Committee on Governmental
Affairs
United States Senate
Washington, D.C. 20510

Dear Mr. Chairman:

This is in reference to my letter to you of December 21, 1977, regarding the deactivated and secured Inter-Divisional Information System (IDIS). A copy of that letter is enclosed (Enclosure 1).

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UNITED STATES DEPARTMENT OF JUSTICE

Honorable Birch Bayh
Chairman, Subcommittee on the
Constitution
Committee on the Judiciary
United States Senate
Washington, D.C. 20510

Dear Mr. Chairman:

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UNITED STATES DEPARTMENT OF JUSTICE

Honorable James O. Eastland
Chairman, Committee on the
Judiciary
United States Senate
Washington, D.C. 20510

Dear Mr. Chairman:

This is in reference to my letter to you of December 21, 1977, regarding the deactivated and secured Inter-Divisional Information System (IDIS). A copy of that letter is enclosed (Enclosure 1).

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Kevin D. Rooney
Assistant Attorney General
for Administration

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