

## Request for Records Disposition Authority

Records Schedule Number      DAA-0065-2020-0001

Schedule Status      Approved

Agency or Establishment      Federal Bureau of Investigation

Record Group / Scheduling Group      Records of the Federal Bureau of Investigation

Records Schedule applies to      Agency-wide

Schedule Subject      IntelPlus Analytical Database

Internal agency concurrences will  
be provided      No

Background Information      IntelPlus was an analytical database implemented in 1995 for the purpose of providing FBI Agents and Analysts the capability to organize, retrieve, and perform keyword searches on scanned hard copies of case files, and evidence. Scanned images were loaded into IntelPlus and made available for review as well as export. Reports of any analysis were incorporated into the relevant case file. The addition of new material to IntelPlus discontinued in approximately 2013, while the addition of new users officially cut off as of May 2019. The FBI transitioned to an electronic recordkeeping system in 2012 negating the practicality of this system.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

0001

## Outline of Records Schedule Items for DAA-0065-2020-0001

Sequence Number	
1	IntelPlus Analytical Database Master File Disposition Authority Number: DAA-0065-2020-0001-0001

## Records Schedule Items

Sequence Number	
1	<p><b>IntelPlus Analytical Database Master File</b></p> <p>Disposition Authority Number      <b>DAA-0065-2020-0001-0001</b></p> <p>This series covers the IntelPlus master file. The master file consists of WordPerfect files, TIFF images, and TEXT (ASCII) format of scanned hard copy case files and evidence and original electronic evidence.</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                              <b>Active</b></p> <p>Is this item media neutral?           <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>Yes</b></p> <p>Do any of the records covered by this item exist as structured electronic data?                      <b>Yes</b></p> <p>GRS or Superseded Authority Citation      <b>N1-065-10-017 / 3 IntelPlus only.</b></p> <p><b>Disposition Instruction</b></p> <p>Retention Period                      <b>Destroy immediately after schedule approval.</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                          <b>Required and Received</b></p>

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
07/23/2020	Certify	Teresa Fitzgerald	Agency Records Officer	Information Management Division - Front Office
06/30/2021	Submit for Concurrence	Amy Shilane	Archives Specialist	National Archives and Records Administration - AC: Office of the Chief Records Officer
07/09/2021	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
07/13/2021	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
07/13/2021	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist