DEOLE				1BER		
REQUEST FOR RECORDS DISPOSITION AUTHORITY				NI-065-07-13		
	ATIONAL ARCHIVES & RECORDS 501 ADELPHI ROAD COLLEGE PA		Date rece	Date received 8/20/07		
1 FROM (Agency or establishment) DEPARTMENT OF JUSTICE						
2 MAJOR SUBDIVISION FEDERAL BUREAU OF INVESTIGATION 3 MINOR SUBDIVISION			In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10			
		N SERVICES DIVISION	approved o	r withdrawn in column	10	
	F PERSON WITH WHOM TO CONFER Sharkey, CRM	5 TELEPHONE NUMBER 202-324-1613	DATE CARCHIVIST OF THE UNITED STATES			
I hereb records needed	CY CERTIFICATION by certify that I am authorized to ac s proposed for disposal on the attache l after the retention periods specific ons of Title 8 of the GAO Manual for is not required	d 2 page(s) are not need ed, and that written concurrer r Guidance of Federal Agencies	ded now for ice from the	the business for this a	gency or will not be	
DATE	SIGNATURE OF AGENC	Is attached, or				
gliz	log William	L. Hootan	ASSISTANT DIRECTOR			
7 ITEM NO	8 DESCRIPTION OF ITEM	AND PROPOSED DISPOSITION	<u></u>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)	
	Computer Information Comparison (CIC) Program The Computer Information Comparison (CIC) Program is managed by the Criminal Justice Information Services (C Division's Investigative and Operational Assistance Grou (IOAG). The CIC is a large-scale, off-line computerized designed to search massive commercial and governmenta databases in an effort to match data and subsequently loc- wanted and missing persons and identify stolen property. CIC utilizes special techniques to obtain information from National Crime Information Center (NCIC) that cannot b obtained from a routine on-line inquiry.		is CJIS) up d process al cate cate . The m the	N1-065-07-2		

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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Since 2003, the CIC has processed over 700 requests for data comparisons containing more than 46 million records. The program produced over 610,000 wanted persons hits and over 47,000 missing persons hits. This information led to the arrest of 1,932 wanted persons, the location of 259 missing persons, and 3,346 leads sent out for possible terrorists. In addition to searches of the NCIC person files, the IOAG staff also compares vehicular data to information in the Vehicle File. These comparisons have resulted in the recovery of 150 stolen vehicles valued at over \$1.7 million and 15 arrests.		
	 Program file containing communications between the FBI and the entity requesting the computer information comparison. Included are agreements between the two agencies, completed questionnaires, statistical results, etc. Disposition: Temporary. DELETE/DESTROY three years after termination of the agreement. 		
	 2. Correspondence files disseminating the results of CIC matches. These files include electronic communications sent to FBI field offices and letters sent to federal, state, and local authorities concerning the whereabouts of missing and wanted persons and stolen property. (a) Hard copy versions are filed in Classification 88 		
	 control files. Disposition: Temporary. DESTROY immediately (b) Electronic versions are stored in the Automated Case Support (ACS) system. 		
	Disposition: Temporary. Cutoff at the end of each calendar year. DELETE when 5 years old.		

(c) File in appropriate FIBI case file.

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	 3. CIC Program Database: This internal database contains information about each computer matching agreement between the FBI and those entities requesting assistance. (a) Inputs: Requests from federal, state, and local entities to perform CIC matches. Data is manually entered in the database. Disposition: DELETE/DESTROY hard copies of inputs following verification of successful entry. 	GR520	
	 (b) Master file: The master file contains the parameters of the searches that are to be conducted along with information about dollar amounts saved/recovered as a result of the matches. Disposition: Temporary. DELETE/DESTROY three years after termination of the agreement. (c) Outputs: The outputs include potential matches and leads. Leads are disseminated via letters to external entities or electronic communications to FBI field offices. See items 2 a & b for disposition of these records. (d) System documentation: Specifications, design criteria, codebooks, record layouts, user guides, search tools and their dates of usage, change management requests, data dictionaries, and related information. Disposition: Temporary. DELETE/DESTROY when superseded or obsolete, or upon authorized deletion of the related data set. 	GRSZO	

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