

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NI-65-87-19	DATE RECEIVED 8-26-87
1 FROM (Agency or establishment) <u>Department of Justice</u>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION <u>Federal Bureau of Investigation</u>		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION <u>Records Management Division</u>			
4 NAME OF PERSON WITH WHOM TO CONFER <u>Robert W. Scherrer</u>	5 TELEPHONE EXT <u>324-2307</u>	DATE <u>12/9/87</u>	ARCHIVIST OF THE UNITED STATES <u>Charlotte Pfeiffer</u>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE <u>8/6/87</u>	C SIGNATURE OF AGENCY REPRESENTATIVE <u>Robert W. Scherrer</u>	D TITLE <u>Section Chief, Records Section, Records Management Division</u>
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p>Pen Register Tapes.</p> <p>Pen Register tapes maintained by field offices of the Federal Bureau of Investigation are the product of a mechanical device which records the numbers dialed on a telephone, but does not overhear oral communications and does not indicate whether calls are actually completed. Telephone numbers germane to law enforcement activity are identified and incorporated into official documents for the investigative case files, after which the tapes have no investigative or administrative value. Pen Register tapes are authorized under Rules 41 and 57(b), Federal Rules of Criminal Procedures, and under the provisions of Title III of the Omnibus Crime Control and Safe Streets Act of 1968. Annual growth is estimated at 18 cubic feet for a large office, with a backlog of 120 cubic feet.</p> <p>A. Pen Register tapes authorized under the provisions of Title III and retained for 10 years.</p> <p>Final disposition to be authorized by an appropriate U. S. Attorney or U. S. district court judge.</p> <p>B. Remaining tapes.</p> <p><u>DESTROY</u> when administrative needs have expired.</p>		