LEAVE BLANK

SAMPLE OR

JOB NO.

## REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)

JOB NO DATE RECEIVED 15 JAN 1979 NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3393a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10 5. TEL EXT

TO. GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 1. FROM (AGENCY OR ESTABLISHMENT) Department of Justice 2. MAJOR SUBDIVISION Federal Bureau of Investigation 3. MINOR SUBDIVISION Records Management Division 4. NAME OF PERSON WITH WHOM TO CONFER James W. Awe 4185

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records: that the records proposed for disposal in this Request of \_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

D. SIGNATURE OF AGENCY REPRESENTATIVE C. DATE Section Chief 1/12/7 aus 8. DESCRIPTION OF ITEM 7. 10. ACTION TAKEN

l. Files, index cards, and related documents maintained at Federal Bureau of Investigation Headquarters and field offices relating to general correspondence accumulated during the period 1938-1975. Material consists of approximately 80 documents which were released under provisions of the Privacy Act of 1974. The records have been determined to be of no further value for current or future operations and continued maintenance could conflict with subsection (e)(1) of the Privacy Act.

(With Inclusive Dates or Retention Periods)

File number 94-4 sub 2289.

Immediate destruction.

Copy senter NNF & Agency: ETD: 3-14-79

115-107