

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE OF
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>Upon arrival into the United States the form is turned over to an INS inspector at the port-of-entry. The inspector compares the information on the I-95 with the information in the passport. Upon confirmation the inspector stamps the I-95 with the symbol D1 or D2 and the arrival date. The carbon copy is forwarded to Headquarters and the original copy is retained by the crewman until departure, at which time it is returned to the ship's master.</p> <p>In the event the crewman returns to the United States on the same vessel, the ship's master will reissue the I-95. If the crewman leaves that particular ship the ship's master will forward the original copy to Headquarters.</p> <p>If the inspector refuses entry, the D1/D2 is forwarded to Headquarters and keyed into the Central Index System (CIS).</p> <p><u>Retention/Disposition:</u></p> <p>a. <u>If approved:</u> Retain the I-95 ^{Three years} D1/D2 documents at Headquarters for 180 days ^{three years} from date of receipt, then destroy.</p> <p>b. <u>If refused:</u> Forward the I-95 ^{three years} D1/D2 documents to Headquarters. Destroy ^{after} information has been keyed into the Central Index System (CIS) and verified.</p> <p><u>Restriction:</u> Privacy Act 552a (b) (3)</p>		