

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

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DATE RECEIVED MAR 12 1975	JOB NO NC - 85-75-2
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10	
Date	Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Immigration and Naturalization Service
2. MAJOR SUBDIVISION
Records Administration and Information Branch
3. MINOR SUBDIVISION
Central Office
4. NAME OF PERSON WITH WHOM TO CONFER
John F. Connolly, Administrative Specialist
5. TEL. EXT.
376-8485
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

2-25-75 (Date) William M. Wilson (Signature of Agency Representative) Chief, Records Administration and Information Branch (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>UNPUBLISHED DECISIONS (Central Office Copies)</u></p> <p>The unpublished decisions are nonprecedent administrative decisions of the Immigration and Naturalization Service, the Board of Immigration Appeals and the Department of Justice.</p> <p><i>Transfer to FARE when 2 years old. Destroy when 10 years old.</i></p> <p>RETAIN: 10 years for reference purposes.</p>		

Change in wording authorized by John F. Connolly of INS, March 14, 1975. (now to Agency 3/21/75)