

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
*(See Instructions on reverse)*

LEAVE BLANK

TO **GENERAL SERVICES ADMINISTRATION  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO  
*NI-118-89-2*

DATE RECEIVED  
*1-30-89*

1 FROM (Agency or establishment)  
 Department of Justice

NOTIFICATION TO AGENCY

2 MAJOR SUBDIVISION  
 Executive Office for U.S. Attorneys

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER  
 Margaret A. Smith *Margaret A. Smith* 1/25/89

DATE *acting* ARCHIVIST OF THE UNITED STATES  
*4/7/89* *Claudia Pfeiffer*

TELEPHONE EXT. 272-9826

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence  is attached, or  is unnecessary

B DATE 01-26-89 C SIGNATURE OF AGENCY REPRESENTATIVE *Bernard W. Berglund* D TITLE Assistant Chief, Records Management Section/FASS/JMD

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	<p>LITIGATION CASE FILES</p> <p>Case files involving life sentences, selected by the United States Attorney for permanent retention, by one or more of the following criteria:</p> <ul style="list-style-type: none"> <li>- The case was significant in terms of its legal impact on statutes, rules or regulations or law enforcement policies.</li> <li>- The case was regarded as significant in terms of actual or potential breakdown of public order (civil disturbance).</li> <li>- The case was regarded as significant in terms of intense public interest, expressed by (a) a demonstrated interest of a Congressional committee, or the Executive Office of the President, or (b) a high degree of national media attention.</li> </ul> <p><u>Disposition:</u> Transfer separate from other cases to the Federal records center one year after case is closed. Transfer to the National Archives <del>55</del><sup>30</sup> years after case is closed, <del>or one year after death of offender, whichever is sooner.</del></p> <p>★ Change in transfer date per DOJ letter of July 29/89</p>	<p>NC-118-76-1, #1c</p>	<p>All changes to this proposed schedule have been approved by:  <i>Catrina Dignata</i> 3/30/89 date                  NARA Appraiser  <i>Bernard W. Berglund</i> 03-30-89 date                  DOJ Records Officer</p>

**REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION**

JOB NO

PAGE 2 OF 2

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
2.	<p>Case files involving life sentences <u>NOT</u> selected for permanent retention.</p> <p><u>Disposition:</u> Transfer to the Federal records center one year after case is closed. Destroy 65 years after case is closed, or one year after death of offender, whichever is sooner.</p>	NC-118-76-1, #1d(2)	