

## Request for Records Disposition Authority

Records Schedule Number      DAA-0129-2019-0006

Schedule Status      Approved

Agency or Establishment      Bureau of Prisons

Record Group / Scheduling Group      Records of the Bureau of Prisons

Records Schedule applies to      Major Subdivision

Major Subdivision      Correctional Services Division

Minor Subdivision      Sex Offender Certification Review Branch

Schedule Subject      Sex Offender Data System

Internal agency concurrences will be provided      No

Background Information      The Sex Offender Data System (SODS) was uniquely designed to monitor Bureau of Prisons compliance with Title 18 United States Code, Section 4248, which requires all releasing Federal sex offenders to be reviewed to see if they meet the statutory definition of a Sexually Dangerous Person.

SODS retains all sources of pertinent documentation used to produce a review decision, to include (but not limited to) Federal sentencing documents, state and local police/sheriff arrest reports, state and local court rulings, psychosexual evaluations, forensic reports, finding decisions, legal decisions and comments, court ordered evaluations and other treatment records not otherwise found in BOP data systems, and inmate review summaries and records of the scoring of actuarial risk.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
5	0	5	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0129-2019-0006

Sequence Number	
1	No Review Required Disposition Authority Number: DAA-0129-2019-0006-0001
2	Reviewed Cases - Reviewed – Not Certified Disposition Authority Number: DAA-0129-2019-0006-0002
3	Certified – Commit Disposition Authority Number: DAA-0129-2019-0006-0003
4	Certified – No Commit Disposition Authority Number: DAA-0129-2019-0006-0004
5	Certified – Other Dispositions Disposition Authority Number: DAA-0129-2019-0006-0005

## Records Schedule Items

Sequence Number	
1	<p><b>No Review Required</b></p> <p>Disposition Authority Number      <b>DAA-0129-2019-0006-0001</b></p> <p>The items listed cover the categories of inmates that do not require review for potential certification as a sexually dangerous person. These items include the following: pretrial inmates (except inmates found incompetent and un-restorable under section 4241(d) and inmates whose charges were dismissed due to mental condition); a person held as a material witness; a person held on civil contempt orders; a person released on bond; inmates serving only state sentences in Bureau custody; inmates serving only military terms of imprisonment in Bureau custody; inmates in Bureau custody being held solely as ICE detainees; and person housed at Residential Reentry Centers (RRC) as a condition of supervised release.</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                              <b>Active</b></p> <p>Is this item media neutral?           <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?       <b>Yes</b></p> <p>Do any of the records covered by this item exist as structured electronic data?                          <b>No</b></p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      <b>Cutoff at the completion of the evaluation that determined no review was required.</b></p> <p>Retention Period                        <b>Destroy 3 year(s) after cutoff.</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                            <b>Not Required</b></p>
2	<p><b>Reviewed Cases - Reviewed – Not Certified</b></p> <p>Disposition Authority Number      <b>DAA-0129-2019-0006-0002</b></p> <p>The category Review-Not Certified includes individuals with varying degrees of offending. This includes lower risk offenders and those who may be deemed higher risk.</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                              <b>Active</b></p>

3	Is this item media neutral?	Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
	Disposition Instruction	
	Retention Period	Destroy 80 year(s) after inmate's birth.
	Additional Information	
	GAO Approval	Not Required
	Certified – Commit	
	Disposition Authority Number	DAA-0129-2019-0006-0003
	<p>The Bureau may certify that a person in Bureau custody is a sexually dangerous person when review under this subpart provides reasonable cause to believe that the person is a sexually dangerous person. In determining whether a person is a sexually dangerous person and should be so certified, the Bureau considers any available information in its possession and may transfer the person to a suitable facility for psychological examination in order to obtain information for this purpose. Certified-Commit means the agency deemed the inmate met criteria as a sexually dangerous person and the court decided to commit them as such.</p>	
	Final Disposition	Temporary
4	Item Status	Active
	Is this item media neutral?	Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
	Do any of the records covered by this item exist as structured electronic data?	Yes
	Disposition Instruction	
	Retention Period	Destroy 80 year(s) after inmate's birth.
	Additional Information	
	GAO Approval	Not Required
	Certified – No Commit	
	Disposition Authority Number	DAA-0129-2019-0006-0004

**Certified-No Commit** means the agency deemed the inmate met criteria as a sexually dangerous person however the court chose not to commit or the case was dropped for a variety of reasons.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

#### Disposition Instruction

Retention Period Destroy 80 year(s) after inmate's birth.

#### Additional Information

GAO Approval Not Required

#### Certified – Other Dispositions

Disposition Authority Number DAA-0129-2019-0006-0005

**Other Disposition** means that the case took a different course. Some inmates meet criteria under 4248 as a sexually dangerous person, in addition to meeting criteria under another statute such as 4246 (dangerous due to a mental illness). The inmate still meets criteria under 4248, however legal chose to pursue the case under a different statute (4246).

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

#### Disposition Instruction

Retention Period Destroy 80 year(s) after inmate's birth.

#### Additional Information

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GAO Approval

Not Required

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
07/24/2019	Certify	Lindsey George	Chief Information Management Section	IPPA - Records Management
10/01/2019	Return for Revision	Rania Mahmoud	Appraisal Archivist	National Archives and Records Administration - Records Management Services
04/16/2020	Submit For Certification	Lindsey George	Chief Information Management Section	IPPA - Records Management
04/16/2020	Certify	Lindsey George	Chief Information Management Section	IPPA - Records Management
09/10/2020	Return for Revision	Rania Mahmoud	Appraisal Archivist	National Archives and Records Administration - Records Management Services
09/29/2020	Submit For Certification	Lindsey George	Chief Information Management Section	IPPA - Records Management
09/29/2020	Certify	Lindsey George	Chief Information Management Section	IPPA - Records Management
03/17/2021	Submit for Concurrence	Rania Mahmoud	Appraisal Archivist	National Archives and Records Administration - Records Management Services
03/24/2021	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/25/2021	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
03/29/2021	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist