

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0129-2024-0001

Status: APPROVED
Date Approved: 06/12/2025

General Information

Agency or Establishment	Bureau of Prisons
Record/Scheduling Group	0129 - Records of the Bureau of Prisons
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Correctional Programs Division
Schedule Subject	Inmate Case Files (Unsentenced)
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0129-2024-0001

Item #	Title	Disposition
0001	Inmate Case Files (Unsentenced)	Temporary

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Records Schedule Items

DAA-0129-2024-0001-0001		STATUS: Active	
ITEM GENERAL INFORMATION			
Item Title	Inmate Case Files (Unsentenced)		
Item Description	<p>Unsentenced case files are files consisting of documentation recording the legal receipt, detention and discharge of any unsentenced person who has pending federal charges held at a Bureau of Prisons facility. These files include documents of pretrial cases, holdover cases, contempt cases and study cases (mental competency).</p> <p>Note: If convicted and transferred to a designated facility the files must be transferred with the inmate. Maintain on-site for 2 years after release date.</p>		
Is this item media neutral?	Yes		
Is this item a Big Bucket?	No		
MANUAL CITATION			
Agency Code	N/A		
Manual Title	N/A		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS			
Does this item supersede existing disposition authorities?	Yes		
	Superseded Items		
Superseded Item	Item Superseded in Part?	Explanation	
NC1-129-79-01 / 1	No		
Is this item a deviation from the GRS?	No		
DISPOSITION INSTRUCTION			
Final Disposition	Temporary		
Cutoff Instructions	Cut off after date of release from custody or date of death		
Retention Period	Destroy 10 year(s) after cutoff (release or date of death)		
ADDITIONAL INFORMATION			
Are any of the records covered by this item national security classified?	No		
GAO Approval Required	No		

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Signatory Information

Action	User	Date
Approve	Marco Rubio (Acting Archivist)	06/12/2025



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.