

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0129-2025-0005

Status: APPROVED
Date Approved: 05/19/2026

General Information

Agency or Establishment	Bureau of Prisons
Record/Scheduling Group	0129 - Records of the Bureau of Prisons
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Health Services Division
Schedule Subject	Bureau Electronic Credentialing System (BECS) Data
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0129-2025-0005

Item #	Title	Disposition
0001	Employee Medical Credentialing Data	Temporary

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Records Schedule Items

DAA-0129-2025-0005-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Employee Medical Credentialing Data	
Item Description	Information contained within BECS is used for tracking the credentialing of current FBOP licensed and/or certified health services employees. This information includes completed continuing medical education classes and medical training, certifications, and professional license status.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Cut off at end of Calendar year.	
Retention Period	Destroy 3 year(s) after cutoff	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

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Signatory Information

Action	User	Date
Approve	Edward Forst (Acting Archivist)	05/19/2026



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.