

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <div style="font-size: 1.2em;">N1-129-05-10</div>	
1. FROM (Agency or establishment) <div style="text-align: center;">FEDERAL BUREAU OF PRISONS</div>		DATE RECEIVED <div style="font-size: 1.2em;">3/11/05</div>	
2. MAJOR SUBDIVISION <div style="text-align: center;">REGIONAL OFFICES</div>		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION <div style="text-align: center;">(SEE ATTACHED)</div>			
4. NAME OF PERSON WITH WHOM TO CONFER <div style="text-align: center;">OMAR HERRAN</div>	5. TELEPHONE <div style="text-align: center;">(202) 514 - 2254</div>	DATE <div style="font-size: 1.2em;">3/11/05</div>	ARCHIVIST OF THE UNITED STATES <div style="font-size: 1.2em;">Allen W. ...</div>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested. </div>			
DATE <div style="font-size: 1.2em;">3/11/05</div>	SIGNATURE OF AGENCY REPRESENTATIVE <div style="font-size: 1.2em;">Omar Herran</div>	TITLE <div style="text-align: center;">CHIEF, INFORMATION MANAGEMENT OFFICE</div>	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	(SEE ATTACHED)		
<div style="font-size: 1.2em; margin-bottom: 10px;">cc Agency, NR, NRMWA</div> <div style="display: flex; justify-content: space-between;"> 115-109 NSN 7540-00-634-4064 STANDARD FORM 115 (REV. 3-91) </div> <div style="display: flex; justify-content: space-between;"> PREVIOUS EDITION NOT USABLE Prescribed by NARA 36 CFR 1228 </div>			

JOB NUMBER

BER
N1-129-05-10

DATE RECEIVED

ED
3/11/05

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE _____

ARCHIVIST OF THE UNITED STATES

10460

Allen Weinstein

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☒ is not required; ☐ is attached; or ☐ has been requested.

DATE _____

3/11/05

SIGNATURE OF AGENCY REPRESENTATIVE

NATURE OF AGENCY REPRESENTATION
Alvin Herrera

TITLE

CHIEF, INFORMATION MANAGEMENT OFFICE

7.
ITEM
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

(SEE ATTACHED)

**9. GRS OR
SUPERSEDED
JOB CITATION**

**10. ACTION
TAKEN (NARA
USE ONLY)**

CC Agency, DR, DMMWA
NSN 7540-00-634-4064

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PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)

ORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228

Psychology, Forensic Studies and Reports

1. Forensic Studies and Reports

These are court-ordered evaluations of prisoners, usually to establish their fitness to stand trial. The series includes the forensic working files as well as the final report. The actual report becomes a part of the individual's court file. Each forensic report may address only those specific issues and legal questions raised by the court. For example, if the court requests an opinion for competency only, responsibility is not to be addressed in the documentation. Series includes, but is not limited to: forms such as the 354 (the judge's directive that sets the process in motion), notes, tests and the final report among other supporting materials.

Disposition: Temporary. Cutoff at the end of the calendar year. Transfer to FRC 10 years after cutoff. Destroy 30 years after cutoff.

2. Electronic Mail and Word Processing Records

Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate record-keeping copies of the records covered by item 1. Also included are electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revision, or dissemination.

Disposition: Temporary. Destroy/delete within 180 days after the record-keeping copy has been produced. Longer retention is authorized.