

LMR System

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER 01-129-0939	DATE RECEIVED 9/28/09
1 FROM (Agency or establishment) FEDERAL BUREAU OF PRISONS		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION CENTRAL OFFICE		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION (SEE ATTACHED)			
4 NAME OF PERSON WITH WHOM TO CONFER OMAR HERRAN	5 TELEPHONE (202) 514 - 2254	DATE 8/5/11	ARCHIVIST OF THE UNITED STATES WITHDRAWN

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required, is attached; or has been requested.

DATE 9/25/09	SIGNATURE OF AGENCY REPRESENTATIVE <i>Omar Herran</i>	TITLE CHIEF, INFORMATION MANAGEMENT OFFICE
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	(SEE ATTACHED)		

eRecords - LMR Case Tracking System (LMR System) Final Draft

Authority N1-129-09-xx	Existing Authority(ies)	Approved
Major Sub BOP-ALL	Physical Medium Media Neutral	
Minor Sub: CO/HRMD	Location Washington, D C	
Item Name LMR Case Tracking System (LMR System)		

Federal Bureau of Prisons: Record Group 129

Background

The Labor Management Relations (LMR) Branch of the Human Resources Management Division (HRMD), is responsible for administering the provisions of the collective bargaining agreement with representatives of the union at the national level, negotiating national policy issuances with the union, and overseeing the labor management relations programs throughout the Bureau of Prisons. The branch uses its LMR Case Tracking System to assist with the monitoring, tracking, referencing, and processing of labor management cases throughout the Federal Bureau of Prisons. The information maintained by the LMR System dates back to 1999 and is used for branch-related purposes. BOP sites maintain the record copies of similar LMR information at each local site.

1. LMR Case Tracking System (LMR System) - DATA - Consists of a web-based RDBMS application designed to store scanned documents (correspondence, grievance documentation, special agreement documents, email communications), and associated case file metadata concerning active and inactive LMR cases. Information fields include staff name, position, duty station, documented charges, proposed discipline, and decisions on discipline among other related fields. *withdrawn*

Disposition: Temporary Destroy/delete 5 years after the closing of a case or when no longer needed for reference purposes, whichever is later

[2009-09-22: Operational Update Note Input and Output for Item 1 is covered by GRS and can be deleted when successfully entered (Input-GRS 20), and when no longer needed (Output-GRS 20/24)]