

Rev NCD 27 Per 78 144

**REQUEST FOR RECORDS DISPOSAL AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO

**NCI-129-79-1**

DATE RECEIVED

**5 JAN 1979**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**Federal Bureau of Prisons**

2. MAJOR SUBDIVISION  
**Information & Management Branch**

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
**Don Anderson  
Chief, Administrative Systems**

5. TEL EXT  
**724-3050**

**1-9-79** *James B. Rhoads*  
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE: **12/15/78**  
D. SIGNATURE OF AGENCY REPRESENTATIVE: *Robert E. Walton*  
E. TITLE: **Robert E. Walton  
Chief, Information & Management Branch**

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p><u>Inmate Case Files (Unsentenced)</u></p> <p>Inmate files consisting of documents relating to the legal receipt, detention and discharge of unsentenced inmates.</p> <p>Destroy 10 years from the date of release.</p>		1 item

sent to ALL FROCS & MWF Agency  
MA 1-16-79